

September 14, 2026

Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on September 14, 2026, at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:18 p.m.

The following council members were present: Mayor Darin Johnson, Donna Scholl, Brandon Mickelson, Peter Jacobson, & Gaylord Christianson. Absent: None. Others in attendance: Wayne Tenneson, Jay DeLong, Lucas Spaeth, Utilities Superintendent, and City Clerk/Treasurer Alli Tice.

Additions to Agenda and Approval – Motion to approve agenda by Gaylord Christianson, seconded by Peter Jacobson, unanimous vote, motion carried.

Approval of August 10, 2026 Regular Meeting Minutes - Motion to approve minutes as presented by Brandon Mickelson, seconded by Donna Scholl, unanimous vote, motion carried.

Public Forum and Correspondence- No comments or correspondence.

Consent Agenda

Donna Scholl moved to approve the consent agenda, Peter Jacobson seconded, unanimous vote, motion carried.

The following items were on the consent agenda:

- A. Monthly claims for August 2026
- B. General checking bank reconciliation for August 2026
- C. Zoning Permit – Darin & Cheryl Johnson
- D. Zoning Permit – Darin & Cheryl Johnson
- E. Zoning Permit – David Johnson
- F. Zoning Permit – Wesley Magnell
- G. Gambling Exempt Permit for 11.21.2026 for Ada Borup West Booster Club
- H. Temporary Liquor Permit for 11.21.2026 for Ada Borup West Booster Club at Landmark

Wimmer and Sunrise Report- We have three open units at the Wimmer Homes and one of the units is ready to be rented.

Utilities Report – We are waiting to hear about the SPARK grant that includes some electrical improvements and battery storage. We had the generator annual maintenance completed. We will be getting quotes on engine prefilters and fuel tank and coolant heaters. The water meter vault will be built on the tree row land north of 1st Street East which has a 140 foot setback through Norman County. We will look to annex this property into city limits. The replacement light poles for the two that were hit have a 8 week lead time. The control box along highway 75 got hit by a Transystems truck. There is a water main that is underground where the new grain bins are being constructed. The line is in a casing but we will need to work with engineers to figure out what option is best, either moving or sleeving the existing line with a 4 inch line. We are waiting to hear back from Public Facilities Authority for our water financing.

Unfinished Business:

Blighted and Dangerous Properties- Adam Killian signed the stipulation order stating that, on or before September 30, 2026, Killian shall remove from the property all junk, refuse, debris, scrap materials, discarded materials, and all motor vehicles whose storage on the property violates Chapter 92, including inoperable, dismantled, junk, salvage, or unlicensed motor vehicles. Killian shall also abate any other condition on the property that violates Chapter 92. Motion was made by Gaylord Christianson to sign the stipulation order, seconded by Peter Jacobson, unanimous vote, motion carried.

Landmark- (Halstad School and Property) – Norman County has budgeted \$50,000 to put towards the FEMA Safe Room project. Riverview Dairy would like to continue renting the space at the Landmark. A discussion was held with SMART about some of the modifications they are looking to make if they rent the former music room and

also putting in a new electric service. We received the estimate from the structural engineer for the additional bracing on the roof for the FEMA Safe Room project. The estimate was \$770,000 in addition to the approved project budget. We will need to recalculate the BCA to include the new estimate. With the increase in project cost, the local share will also increase. We will be looking at other grant options and fundraising for the project.

RFP for Redevelopment – The deadline was extended.

Regional Water Project – financing update – ECRWD bid out the project, and the bids came in lower than estimated. We have a draft agreement with ECRWD but need to wait to hear from PFA about the grant/loan exact number before the contract is signed. Halstad Utilities will have an agreement with the city to pay the bond payment through water revenues.

Solar on Public Buildings – update – We are waiting for the contractors to return.

Plow Truck Repairs/Replacement-update - We are looking at buying two snowplows for \$20,000 and using one for hauling. This will eliminate 3 trucks from our current fleet.

New Business:

2027 Preliminary Budget Review and Approval – The council reviewed the preliminary 2027 budget which includes a 5% increase from 2026 for a total levy amount of \$293,491. Motion was made by Brandon Mickelson to approve the 2027 preliminary budget with a 5% increase, seconded by Darin Johnson, unanimous vote, motion carried.

Set Truth in Taxation Meeting – The council set the Truth in Taxation meeting for Monday, December 7, 2026 at 6:00 PM.

KRJB Advertising Contract - The city received the annual advertising contract with KRJB. The contract price for 2026-2027 is \$1,904.32 which is the same as last year. Motion was made by Donna Scholl, Peter Jacobson seconded, to approve the KRJB advertising contract, unanimous vote, motion carried.

LMCIT Liability Coverage Waiver Form - The State of Minnesota has a statute in place for tort liability limits. LMCIT allows cities to purchase higher limits. Motion was made by Donna Scholl to waive the tort limits established by the MN Statutes, Peter Jacobson seconded, unanimous vote, motion carried.

USACE Inspection Report – The US Army Corp of Engineers provided the inspection report for the levy. We need to fix the gopher holes in the levy and also bait for the rodents. There are cracks from the dry weather that move based on precipitation. Midwest Pumps are going to do a mag test on the pumps. Johnson Jetline will inspect the culverts.

Sunrise Washer/Dryer Replacement – We will look into prices for replacing the washers and dryers.

Other –

Upcoming events- Fire Department Open House 10.07.2026

Gaylord Christianson moved and seconded by Donna Scholl to adjourn the meeting at 6:28 pm, vote unanimous, motion carried.

The next Regular meeting of the City Council will be on Monday, October 12, 2026, at 5:15 pm.

Alli Tice / City Clerk-Treasurer