



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 7/22/2026 at 3:30 PM at the Utilities Office.

Commissioners Tom Maroney, Ron Gotteberg, Darin Johnson

Staff- Lucas Spaeth- Superintendent and Secretary, Alli Tice Office Coordinator AE2S consulting Stephen Slick P.E. and Abby Ritz Senior Funding Programs Specialist.

Additions to agenda –none

Approval of agenda – Motion to approve agenda by Johnson, Seconded Gotteberg M/C
Maroney welcomed AE2S and started with Unfinished Business of the Halstad Water Project update including AE2S Slick and Ritz presented updated budgeting for Halstad Water Supply. Slick commented that March budgeting showed significant more grant involved through Minnesota Public Finance Authority (PFA) but recent correspondence showed a lower grant amount based on the PFA evaluation. Abby Ritz, Slick, and Staff had met over the difference and were able to find some budgeting O&M for HMU that might change the grant percentage upwards. Ritz, Slick, Tice, and Spaeth would meet with MDH and PFA July 28th to discuss the funding changes. Maroney was concerned with the cost of the project and loan going up if it was affordable. Discussion continued around the project costs and less grant hurting the possibilities of connecting to Regional water. Johnson and Spaeth had met with ECRWD 7-14-2026 for confirmation of ECRWD bidding the build of the extension into Halstad and would like to advertise the project for bidding. The bids would be 3 weeks after advertising and HMU/ Halstad City/ ECRWD would need to confirm any bidding within 60 days. Spaeth volunteered to discuss with each Commissioner after the MDH meeting Tuesday what was decided for grant and the Commission would need to take further investigative steps before a decision was made. AE2S referenced past documents of the affordability factor for Halstad was still roughly \$68 per Equivalent Dwelling Unit (EDU) or residential water meter customer. Commissioners reluctantly agreed we would continue looking at the Regional water option. Approval of minutes 5-22-2026 Motion to approve minutes by Johnson, Seconded Gotteberg, M/C

Claim approval through May and June reviewed Motion by Johnson Seconded by Gotteberg M/C.

Financial reports were reviewed. Year to date Balance Sheets first half 2026 through June. Unfinished business continued with review of NMPA and Minnkota operations. Continuing with discussion of the Halstad City Council Ordinance 33 that could be approved at City Council August meeting.

New Business discussed a new Minnkota contract to administer Halstads WAPA Renewable Energy Credits with Minnkota MRETS account, Johnson motion to approve contract; Second by Gotteberg M/C

The Aid to Construction was motioned to table indefinitely by Gotteberg; Second by Johnson. Aid to Construction was Tabled Indefinitely.

MMUA Delegate Annual appointments made were presented as Darin Johnson Delegate and Spaeth, Maroney, Gotteberg, Wolff, and Tice as Alternates. Motion made by Gotteberg to accept appointments; Second Maroney M/C
Superintendent Report presented and Spaeth highlighted activities for the utilities and city.

Next regular council meeting August 10, 2026

Next Regular HMU Meeting Date – TBD- After MDH/ PFA meeting 7-28-2026

No other business to discuss.

Meeting adjourned 5:45 PM

Secretary- Lucas Spaeth



Halstad Municipal Utilities

1. CALL TO ORDER

2. ROLL CALL

3. ADDITIONS TO THE AGENDA AND APPROVAL

Motion _____; Second _____ to _____

4. APPROVAL OF MINUTES

Motion _____; Second _____ to _____

A. March 30, 2026 Regular Meeting

5. CLAIM APPROVAL Motion _____; Second _____ to _____

A. Monthly Claims

B. Credit Card Charges

6. FINANCIAL REPORTS

A. Profit and Loss Statement

B. Balance Sheet

C. Budget vs. Actual

7. UNFINISHED BUSINESS

A. Halstad Water Project Small Cities Development Program

B. West Central Regional Water District- East Central Regional Water District agreements

C. Water Infrastructure Financing update for ND connection Water Access Charges

D. NMPA Update

E. Roof Discussion HMU Building

8. NEW BUSINESS

A. Road Repairs estimate - Reit Rock Paving

B. Halstad Municipal Utilities Ordinance

C. Aid to construction policy

D. Customer Dispute

E. Spark Grant submission

F. NMPA Bond Certificate

9. SUPERINTENDENTS REPORT

10. MEETINGS:

A. Next City Council meeting June 8

B. HMU meeting:

11. OTHER

12. ADJOURNMENT time: _____

