



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 5/22/2026 at 9:30 AM at the Utilities Office.

Commissioners Tom Maroney, Ron Gotteberg, Darin Johnson

Staff- Lucas Spaeth- Superintendent and Secretary, Alli Tice Office Coordinator, Tony Wolff, Josh Poehls.

Additions to agenda –none

Approval of agenda – Motion to approve agenda by Maroney, Seconded Johnson M/C

Approval of minutes 3-30-2026 Motion to approve minutes by Gotteberg, Seconded Johnson, M/C

Claim approval through April 2026 Motion by Maroney Seconded by Gotteberg M/C.

Financial reports were reviewed. Year to date Balance Sheets.

Unfinished Business of the Halstad Water Project update including the Small Cities Development Program SCDP Grant status. Discussed vault placement above ground for rural water connection.

Commission discussed the West Central Regional Water District formation and the funding WCRWD was receiving for the design and construction of the regional water lines.

Johnson and Spaeth gave an update on NMPA having 50th Annual meeting May 20th and that a celebration was being planned for October 7, 2026. NMPA was also closing on bonds for the future capital projects on Coyote and Transmission lines for NMPA.

After discussing roofing the flat roof of the HMU building contractors for solar installation decided to install on the City Shop behind HMU building.

Road Repairs for estimate reviewed for the sewer utility digs in streets. Spaeth would call Reit Rock paving to do the repair patches for \$6000.

New Business: Commission was presented a draft ordinance that was drafted to be placed in the City ordinances and approve by the City Council. Some historical precedent was discussed and the way the HMU Commission operates. City Council will have the ordinance ten days before their regular scheduled meeting June 8.

A new Aid-to-Construction Policy was presented for review. Policy was developed to clarify in policy the ability of the Commission to participate at certain levels of construction for private or business level expansion or request. Commissioners discussed reviewing the policy for the next month.

A Customer dispute was discussed. Spaeth presented documentation of the Utilities working with an individual to make payment arrangements, communication with MN Attorney General about resolution, and the next steps are disconnection of utilities.

Spaeth presented a SPARK grant through Department of Energy that was jointly filed with NMPA and participants for \$2,000,000 in funding with a 50% match. The grant include a battery system for working with load management. Other projects included AMI metering, and overhead to underground power lines. And Water and sewer looping.

Commission discussed a document for NMPA bond certification to be signed by President Maroney and Secretary Spaeth.

Superintendent Report discussed meetings attended. Notes on Solar process and some metering upgrades and other electrical needs for the solar.

Next regular council meeting June 8, 2026

Next Regular HMU Meeting Date – TBD- After WCRWD Policy meeting

No other business to discuss.

Meeting adjourned 11:30 AM

Secretary- Lucas Spaeth



Halstad Municipal Utilities

1. CALL TO ORDER

2. ROLL CALL

3. ADDITIONS TO THE AGENDA AND APPROVAL

Motion _____; Second _____ to

4. APPROVAL OF MINUTES

Motion _____; Second _____ to

A. March 30, 2026 Regular Meeting

5. **CLAIM APPROVAL** Motion _____; Second _____ to _____

A. Monthly Claims

B. Credit Card Charges

6. FINANCIAL REPORTS

A. Profit and Loss Statement

B. Balance Sheet

C. Budget vs. Actual

7. UNFINISHED BUSINESS

A. Halstad Water Project Small Cities Development Program

B. West Central Regional Water District- East Central Regional Water District agreements

C. Water Infrastructure Financing update for ND connection Water Access Charges

D. NMPA Update

E. Roof Discussion HMU Building

8. NEW BUSINESS

A. Road Repairs estimate - Reit Rock Paving

B. Halstad Municipal Utilities Ordinance

C. Aid to construction policy

D. Customer Dispute

E. Spark Grant submission

F. NMPA Bond Certificate

9. SUPERINTENDENTS REPORT

10. MEETINGS:

A. Next City Council meeting June 8

B. HMU meeting:

11. OTHER

12. **ADJOURNMENT time:** _____