

July 13, 2026
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on July 13, 2026, at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:18 p.m.

The following council members were present: Mayor Darin Johnson, Peter Jacobson, & Donna Scholl. Absent: Brandon Mickelson & Gaylord Christianson. Others in attendance: Wayne Tenneson, Amanda Scanson with Brady Martz, Randy Steen and City Clerk/Treasurer Alli Tice.

Additions to Agenda and Approval – Motion to approve agenda by Peter Jacobson, seconded by Donna Scholl, unanimous vote, motion carried.

Approval of June 8, 2026 Regular Meeting Minutes - Motion to approve minutes as presented by Darin Johnson, seconded by Peter Jacobson, unanimous vote, motion carried.

Public Forum and Correspondence- No comments or correspondence.

New Business:

Brady Martz 2025 Audit Report – Amanda Scanson with Brady Martz presented the final 2025 audit report. Scanson explained to the council that the City of Halstad received a qualified and unmodified opinion from the audit and she also went over the fund balances for 2025.

Consent Agenda

Donna Scholl moved to approve the consent agenda, Peter Jacobson seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for June 2026
- B. General checking bank reconciliation for June 2026
- C. Fence Permit – Jocelyn Salzer
- D. Zoning Permit – Jocelyn Salzer
- E. Fence Permit – Gaylord Christianson

Wimmer and Sunrise Report- The Sunrise received the CERTs grant money for the mini-split project.

Utilities Report – The utilities commission ordinance is being reviewed by Kennedy & Graven, Chartered. RRVCP electrician looked at the metering at the Sunrise and Landmark for the solar project. He also added the separate meter for the Sheet Metal JATC electric service. We will be looking at posting an RFP for new meters. The Landmark 1905 roof was shingled and the dormers were sided. Locates have been received for the solar panels.

Unfinished Business:

Blighted and Dangerous Properties- City attorney Stephen Larson drafted a complaint for Clerk Tice to review. There were a few minor changes to be made after reviewing the complaint.

Landmark- (Halstad School and Property) – The Sheet Metal JATC lease was completed and along with the metering for the leased space. Summer Rec started again and will continue for 4 more weeks.

RFP for Redevelopment – The deadline was extended.

Regional Water Project – financing update – Lucas Spaeth and Mayor Johnson will be attending a meeting with East Central Regional Water District to discuss the agreement for the water access charge and wholesale water rates.

Solar on Public Buildings – update – The grant reimbursement from the State of Minnesota was received for all 7 sites. The state will be paying for 70% of the project with the other 30% being paid for through Federal direct pay.

Proposed Utility Ordinance – The proposed utility ordinance was sent to Stephen Larson. After his review of the ordinance, he suggested having a law firm that has more experience in municipal utility commissions. Andrew

Biggerstaff with Kennedy & Graven, Chartered will be reviewing the ordinance and the agreement between the city and the utilities for paying for the water project.

New Business:

HLC Evacuation/Relocation-MOU – The Halstad Living Center is updating their emergency evacuation plan. They asked if the Landmark could still be used as their shelter in the event they need to evacuate and relocate their residents. Clerk Tice signed the Memorandum of Understanding allowing the Halstad Living Center to continue to use the Landmark for evacuation and relocation.

2026 Election – Notice of Filing – The filing period for city council is open from Tuesday, July 14 to Tuesday, July 28 at 5 PM. Mayor and two council member positions will be on the ballot in November.

Vehicle Speed Feedback Sign-MNDOT – The MnDOT received a grant to purchase and install vehicle speed feedback signs on rural high-risk roads to help reduce speeds. There will be two signs installed on highway 75 in Halstad, one each on the north and south ends. A right-of-way permit needs to be completed for each sign to serve as an agreement that the MnDOT will purchase and install them, and the City of Halstad will operate and maintain them.

Other – The council received a barking dog complaint. An ordinance letter will be sent to the dog's owner. Also, the city/utility staff placed parking violation notices on vehicles throughout Halstad that were in violation of ordinance 71.14, which prohibits parking on city streets, boulevards, ditches and rights-of-way for 72 continuous hours. The signs were copied and slightly modified by an individual and placed on vehicles in Halstad.

Upcoming events- Sugar Fest – 08.29.2026

Donna Scholl moved and seconded by Peter Jacobson to adjourn the meeting at 6:00 pm, vote unanimous, motion carried.

The next Regular meeting of the City Council will be on Monday, August 10, 2026, at 5:15 pm.

Alli Tice / City Clerk-Treasurer