

May 11, 2026
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on May 11, 2026, at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:16 p.m.

The following council members were present: Mayor Darin Johnson, Donna Scholl, & Gaylord Christianson. Absent: Brandon Mickelson and Peter Jacobson. Others in attendance: Wayne Tenneson, Jay DeLong, Lucas Spaeth, Utilities Superintendent and City Clerk/Treasurer Alli Tice.

Additions to Agenda and Approval – Motion to approve agenda by Gaylord Christianson, seconded by Donna Scholl, unanimous vote, motion carried.

Approval of April 13, 2026 Regular Meeting Minutes - Motion to approve minutes as presented by Donna Scholl, seconded by Darin Johnson, unanimous vote, motion carried.

Public Forum and Correspondence- No comments or correspondence.

Consent Agenda

Donna Scholl moved to approve the consent agenda, Gaylord Christianson seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for April 2026
- B. General checking bank reconciliation for April 2026
- C. Fence Permit – Gary & Diane Simpson
- D. Zoning Permit – David Johnson
- E. Temporary Liquor Permit for 06/20/2026 at Harvest Plaza

Wimmer and Sunrise Report- The elevator is still not working at the Sunrise. The mini-splits are completed. We submitted an electric rebate to Minnkota for \$750.00. We are waiting on the \$10,000 CERTs grant for the HVAC project. We have 1 vacancy at the Sunrise. We have 2 Wimmer Homes that are vacated and need a lot of repairs and 1 Wimmer Home that is ready to be rented. Electrical upgrades will be completed on the 2 Wimmer Homes needing repairs.

Utilities Report – Minnkota Power will be completing the distribution automation at the substation. We will need to add electric meters at the Landmark and Sunrise for the solar project. Northern Municipal Power Agency hired HDR to assist with a grant for the member utilities' projects. We are applying for AMI metering, electrical loop feeds and batteries. We ran generators today. We had an electrical outage for 10 minutes last week with low voltage causing issues with syncing back. Johnson Jetline wants to camera the sewer line in the field on the southeast part of Halstad. AE2S has been working on an asset assessment for infrastructure projects. Norman County Hazard Mitigation meetings were attended. The park bathrooms are open, and the men's bathroom was already vandalized. We did not get the AARP grant.

Unfinished Business:

Blighted and Dangerous Properties- Some progress has been made in the nuisance abatement. Motion was made by Gaylord Christianson to give until June 1, 2026 as the firm deadline for the nuisance abatement, second by Donna Scholl, unanimous vote, motion carried.

Landmark- (Halstad School and Property) – The Sheet Metal Workers Consolidated Joint Apprenticeship and Training Committee of North Dakota met to discuss the lease terms proposed by the city. The JATC proposed entering a 10 year lease with the annual lease amount of \$12,000 in years 1-5 and a \$400 per year increase in years 6-10, which would be \$12,400 in year 6, \$12,800 in year 7, \$13,200 in year 8, \$13,600 in year 9 and \$14,000 in year 10. The JATC also agreed to pay for their own electricity usage for the leased premises. Motion was made by Donna Scholl, seconded by Darin Johnson to approve the 10 year lease with the annual lease amounts as proposed and the lessee paying for the electricity in the leased premises, unanimous vote, motion carried.

We will be getting new bids for the roof repairs at the Landmark 1905 building. Kurt Vandermeer has been volunteering his time to maintain the softball field. The Landmark Summer Rec program registration is open.

RFP for Redevelopment – The deadline was extended.

Regional Water Project – financing update – The hearing held on April 17th established the West Central Regional Water District with the judicial system. Minnesota Department of Health requires 15 service connections in order to be considered a public water supply system. WCRWD is hoping for a bonding bill to be passed. Contracts are being worked on and should be ready soon for the utilities commission to review.

Solar on Public Buildings – update – Ziegler Energy is hoping to start installation in mid June.

New Business:

NMPA Bond Closing Certificate – NMPA needs bond closing certificates to be signed by each member city and utility for the completion of the bond transactions. This confirms continued involvement with NMPA. Gaylord Christianson motioned to approve signing the closing certificate, Donna Scholl seconded, unanimous vote, motion carried.

Proposed Utility Ordinance – We are working on a draft ordinance that confirms the establishment of the utilities commission. The utilities commission will review the ordinance at their next meeting. The city council will need to approve the ordinance to become effective.

Upcoming events- Clean-up Day 06.09.2026

Gaylord Christianson moved and seconded by Donna Scholl to adjourn the meeting at 6:03 pm, vote unanimous, motion carried.

The next Regular meeting of the City Council will be on Monday, June 8, 2026, at 5:15 pm.

Alli Tice / City Clerk-Treasurer