



**Halstad Municipal Utilities Commission met 9/25/2025 at 10:05 AM at the Utilities Office.**

Commissioners Tom Maroney, Ron Gotteberg, Darin Johnson

Staff- Lucas Spaeth- Superintendent and Secretary, Alli Tice, Tony Wolff, Amanda Nelson, Josh Poehls.

Additions to agenda –none

Approval of agenda – Move to approve agenda by Gotteberg, Seconded Johnson M/C

Approval of minutes – Move to approve minutes by Gotteberg, Seconded Johnson, M/C

Check and credit card approval – Move approve checks and credit card payments for August 2025 Maroney, Seconded by Johnson, Discussed items M/C

Profit & Loss Statement; Balance Sheet; and Budget to Actual- reviewed financial profit and loss year to date through July. Month had Certificate of Deposits earning \$25,000 offset by maintenance from sewer cleaning and televising. Contractor performing generator major maintenance.

Water Project- West Central Regional Water District (WCRWD) is preparing for final hearing in Clay County District Court for the formation of the MN Public Water System. Engineering and Legal actions still needed for formation. Project was presented to MN House Capital Investment Committee 9-24-2025 for state bonding requests. Forecast that WCRWD would be mailing the court hearing via Clay County Court Administrator in the next two months.

Northern Municipal Power Agency (NMPA) met for business planning September 16th, 17<sup>th</sup>. 2026 planning for NMPA contingencies and the bulk of planning will be NMPA / Minnkota Contracts. NMPA will need to extend contracts with Halstad and other Participants of the NMPA.

Solar Panels on Public Buildings update from Johnson and Spaeth was given. 9 sites were submitted by Energy Management Solutions Inc. (EMS) on Halstads behalf. Sunrise Apartments, Landmark I, Landmark II (Storm Shelter/Gym), Waste Water Plant, LRC, Generators, Halstad Utilities Office, Fire Department, and Wimmer Homes. Johnson and Spaeth met with EMS before final submittal and decided on placements of metering and solar arrays.

East Central Regional Water District (ECRWD) Service Proposal was sent and ECRWD would be looking into legal obligations for furthering the water connection with Halstad.

Superintendents report was given. Spaeth reported of meetings attended. Spaeth highlighted the storm damages from June were still being addressed. Wastewater Engineering PER still being done by AE2S at 43% completion. Insurance visits for generators & building appraisals. Lead and copper rule revision 2<sup>nd</sup> cycle will be completed mid-October. Spaeth also reported visiting Allied Digital in Ellendale ND which is a AI center very heavy power user.

Tice and Spaeth presented wage increases for 2026, Spaeth commented estimated CPI for year end is 3.2%. Some staff have scheduled increases with 6 month reviews and would offer 3.2% and 4.2% for Lead Staff.

2026 Raise Impact - 3.2%\4.2%				
			Percentage	
A	\$2.38	\$	4,950.40	Superintendent 4.2
B	\$1.73	\$	3,598.40	Lead Operator 4.2
C	\$2.38	\$	4,950.40	*Same as A, City Clerk role
E	\$0.79	\$	1,643.20	CSR 3.2
D	\$0.83	\$	1,726.40	Non certified operator 3.2 Step 4
D	\$0.98	\$	2,038.40	Non Certified Operator 3.2 Step 8
Total	\$ 9.09	\$	18,907.20	

Gotteberg Moved to approve the wages as presented. Seconded by Maroney. M/C

Next regular council meeting, October 13, 2025.

Next Regular HMU Meeting Date – October

No other business to discuss.

Motion was made to adjourn meeting by Gotteberg: Second Johnson. M/C

Meeting adjourned 11:50 AM

Secretary- Lucas Spaeth