



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 4/21/25 at 9:05 AM at the Utilities Office.

Commissioners Tom Maroney, Ron Gotteberg, Darin Johnson
Staff- Lucas Spaeth- Superintendent and Secretary, Alli Tice, Tony Wolff, Amanda Nelson, Josh Poehls.

Additions to agenda –none

Approval of agenda – Motion to approve by Gotteberg, Second Maroney M/C

Approval of minutes – Motion to approve by Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Maroney, Second Johnson, to approve monthly claims for February and March. Discussed M/C

Profit & Loss Statement and Balance Sheet- reviewed financial profit and loss. Electric sales were up year over year Spaeth commented on the warm winter from 2024 that really improved with average temps and electric heating needs in 2025.

USDA update given by Spaeth- The original water funding application was in 2024 and approved by Halstad City Council. We are expecting to amend the water funding and also amend to add Wastewater facilities into the same funding. Spaeth and Tice would need to upload more information for AE2S Engineering for the Preliminary Engineering Report (PER) they were hired to do for wastewater.

Water Project update given by Spaeth. West Central Regional Water District (WCRWD) has met with 11 Public Water Suppliers for planning the district. Engineering will continue the final Survey for the court to approve phase one project. Memorandum of Inclusion for the smaller cities is being presented. The City of Halstad approved a \$500 MOI for the Halstad planning to be done through WCRWD. WCRWD meets April 28th and will have a workshop for financing and policy.

Operation and Maintenance Agreements updated by Spaeth. First that Perley has given notice they will cancel the contract on June 12th 2025. City Of Borup has Lead and Copper requirements to work on. City of Glyndon is working on Lead and Copper rule and will have additional requirements this year to comply.

NMPA update given by Spaeth. The Agency is working through contract discussions with Minnkota and will be looking at Participants like Halstad to extend contracts in the coming year(s.) These discussions will take some additional time from Spaeth as the Chairman of NMPA and the Director from Halstad.

Johnson Jetline contract was discussed about completing all televising of the sewer lines for planning purposes for engineering to utilize in the PER. Mapping needed to upload from Johnson Jetline.

New metering that was approved needs some additional information gathered for bidding. Proposals will be requested once we have the electric meters in Global Information System.

Grant Tech Proposal discussed for an additional review of the AE2S PER. Grant tech has offered review and collaboration with the treatment facility that may be helpful with design and facility function. No action on the proposal.

Heating Incentive Loan Program request for 312 3rd avenue East total \$12,630. Johnson motioned to accept the application pending credit check and the max allowed of \$10,000. Second Maroney. M/C

Superintendents Report supplied. Spaeth highlighted meetings attended and scheduled. Red River Valley coop planning for work on electric, generator update, Transformer for Nursing home planning to test for any degradation and replacement options. Thoughts on loan program for Sunrise apartments for added high efficiency HVAC mini-splits. Congressional Directed Spending deadline for natural gas application 4-21-2025 that will get submitted.

Next regular council meeting, May 12, 2025.

Next Regular HMU Meeting Date –

No other business to discuss.

Motion was made to adjourn meeting by Johnson: Second Gotteberg. M/C

Meeting adjourned 11:05 AM

Secretary- Lucas Spaeth