

September 8, 2025

Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on September 8, 2025, at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:15 p.m.

The following council members were present: Mayor Darin Johnson, Brandon Mickelson, Donna Scholl, and Peter Jacobson. Absent: Gaylord Christianson. Others in attendance: Jay DeLong, Wayne Tenneson, Joe Lancello, Lucas Spaeth, Utilities Superintendent, and City Clerk/Treasurer Alli Tice.

Additions to Agenda – None. Motion to approve agenda by Peter Jacobson, seconded by Donna Scholl, unanimous vote, motion carried.

Approval of August 11, 2025 Regular Meeting Minutes - Motion to approve minutes as presented by Brandon Mickelson, seconded by Peter Jacobson, unanimous vote, motion carried.

Approval of September 2, 2025 Special Meeting Minutes – Motion to approve minutes as presented by Brandon Mickelson, seconded by Donna Scholl, unanimous vote, motion carried.

Public Forum and Correspondence- Jay DeLong asked the council if there was any update to his previous concerns about the condition of 2nd Street West as it has gotten worse. Lucas Spaeth will assess the condition of the street.

Consent Agenda

Peter Jacobson moved to approve the consent agenda, Donna Scholl seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for August 2025
- B. General checking bank reconciliation for August 2025
- C. Temporary Liquor Permit for 11/22/2025 at LRC

Wimmer and Sunrise Report- Wimmer Homes has one available unit that is being painted before being rented. The Sunrise Apartments has three available units with repairs being completed.

Utilities Report – League of Minnesota Cities visited to conduct appraisals on all city buildings. Allstar Construction backed out of doing the shingling on the Landmark. A & B Roofing has accepted the Landmark shingling. Twin City Garage Door will be fixing the south shed and cow palace garage door. The sewer plant has minor repairs to be completed. We still have some trees to cut down and then we will have stump grinding completed by Burley's Tree Service. The League of Minnesota Cities conducted the annual review on the generators for a premium reduction of 10%. Spaeth completed a survey on wastewater infrastructure needs for the next 5 years so we can be placed on the project priority list. Water project financing is being worked out with the lender. A water rate increase was approved by the commission starting September 1 to help with increasing operation costs and updates. The utilities staff will be flushing fire hydrants this month. Halstad provided roughly 85,000 gallons of water for the Shelly grain elevator fire. KLM is scheduled to complete a water tower inspection as contracted over 5 years. Steiger is rebuilding the ACS attachment for the payload. Franklin Energy completed an energy audit for the Landmark as part of the DEED grant we received for energy planning. We may need to look at hiring Franklin Energy for a more in depth energy plan with the FEMA Saferoom grant. An electrician has interest in purchasing the bus barn for a business shop. We are working on a grant for solar on public buildings. We need to rent a lift for updating LRC lighting and tile painting. West Central Regional Water District will be sending out a mailing for the upcoming meeting in clay county court.

Unfinished Business:

Blighted and Dangerous Properties- Clerk Tice will continue to work with city attorney Stephen Larson to get the former railroad property cleaned up. The council discussed other issues of blight/dangerous properties on properties that have downed trees from the storm back in June.

Landmark- (Halstad School and Property) – It has been a while since the committee had a meeting. A planning session for future projects will need to be scheduled soon. Sonia Trinidad will be done cleaning at the end of October so we will have to find a replacement.

RFP for Redevelopment – The deadline was extended.

Payload repair – Steiger is repairing the ACS attachment arm. We are waiting for the repairs to be completed. John Deere has lease options for payloaders, but we would need to purchase the first one to get into a rotation of trading in.

Regional Water Project-financing update – There will not be any project pricing updates for at least 2 meetings. The permitting work is being completed by Advanced Engineering and Environmental Services.

Storm Damage-roof estimates-update – A & B Roofing will be starting on the Sunrise roof this week. Allstar Construction backed out of completing the shingling at the Landmark so A & B Roofing will be completing the work.

New Business:

2026 Preliminary Budget Review and Approval – Clerk Tice presented the preliminary 2026 budget which includes a 5% increase from 2025 for a total levy amount of \$279,515. Motion was made by Peter Jacobson to approve the 2026 preliminary budget with a 5% increase, seconded by Donna Scholl, unanimous vote, motion carried.

Set Truth in Taxation Meeting – The council set the Truth in Taxation meeting for Monday, December 8, 2025 at 6:00 PM.

Sale of parcel #28-3338000-Resolution 2025-09-08 Authorizing the Sale of Real Property – The council reviewed the purchase agreement, quit claim deed and resolution 2025-09-08 for the sale of parcel #28-3338000 to Wayne and Denise Tenneson as approved in June. Motion was made by Brandon Mickelson, seconded by Peter Jacobson, to approve the purchase agreement, quit claim deed and resolution 2025-09-08 as presented, unanimous vote, motion carried.

Zoning Permit – Bruce Lee – A zoning permit was submitted by Bruce Lee for a storage shed. Donna Scholl moved, seconded by Peter Jacobson, to approve the zoning permit for Bruce Lee, unanimous vote, motion carried.

Solar on Public Buildings – information – Energy Management Solutions has been assisting with solar grants for 10 sites in Halstad. The applications will be submitted soon.

Other – Dalsin Roofing submitted a quote for repairing a few spots on the Landmark flat roofs. One quote was for \$2,400 for patching the holes in the rubber roofs. The other quote was for \$2,400 for repairing the metal on the roof caps which should be covered by insurance for wind damage.

Upcoming events- Sugar Fest 09.27.2025, Fire Department Open House 10.08.2025

Peter Jacobson moved and seconded by Brandon Mickelson to adjourn the meeting at 6:21 pm, vote unanimous, motion carried.

The next Regular meeting of the City Council will be on Monday, October 13, 2025, at 5:15 pm.

Alli Tice / City Clerk-Treasurer