

**October 7, 2024**  
**Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on October 7, 2024, at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:17 p.m.

The following council members were present: Mayor Darin Johnson, Brandon Mickelson, Peter Jacobson, Donna Scholl and Gaylord Christianson (via Zoom). Absent: None. Others in attendance: Gary & Diane Simpson, Dave Ollich - Fuchs Sanitation, Lucas Spaeth, Utilities Superintendent, and City Clerk/Treasurer Alli Tice.

**Additions to Agenda** – Norman County Sheriff’s Department. Motion to approve agenda by Brandon Mickelson, seconded by Donna Scholl, unanimous vote, motion carried.

**Approval of September 9, 2024 Regular Meeting Minutes** - Motion to approve minutes as presented by Peter Jacobson, seconded by Gaylord Christianson, unanimous vote, motion carried.

**Public Forum and Correspondence**- No comments or correspondence.

**Consent Agenda**

Donna Scholl moved to approve the consent agenda, Brandon Mickelson seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for September 2024
- B. General checking bank reconciliation for September 2024
- C. Temporary Liquor Permit for 01/18/2025 – LRC

**Wimmer and Sunrise Report**- Wimmer #9 is close to being completed. We will be proceeding with the eviction process with one tenant. Darin Johnson signed up to take his boiler license test to be the operator for the Sunrise Apartments.

**Utilities Report** – Limited residents and businesses had a blink outage while working on the generators. Utilities staff are assisting West Central Regional Water District with some administrative work for the district. The next meeting for WCRWD is October 28<sup>th</sup> in Halstad. There is a public hearing on November 6<sup>th</sup> in Clay County and letters have been sent to those affected. Zieglers was working on the generators for our insurance discount. The new John Deere tractor arrived on Friday. The street sweeper has holes in the tank. Patch work was done to fix the holes.

**EDA** – Terri Trygg resigned from her role on the Halstad EDA leaving a vacancy. Peter Jacobson made a motion to appoint Kristi Melting to fill the EDA vacancy, seconded by Gaylord Christianson, unanimous vote, motion carried.

**Unfinished Business:**

**Blighted and Dangerous Properties**- No update at this time.

**Landmark- (Halstad School and Property)** –The Landmark committee had taken some time off, but will be meeting tomorrow. The committee will be meeting with the Sheet Metal Workers’ JATC of North & South Dakota as their contract will be up in August. The alumni want to use the building for the All-School Reunion in July 2025. We received an email from FEMA that there are funds available for the tornado safe room. Envirotech is working at Landmark to complete the HVAC for the old music room. We received an invoice from Artekta Architects for \$9,070 for work completed for the FEMA Safe Room grant submittal. The council had approved \$5,500 in prior meetings. Motion was made by Brandon Mickelson to pay \$6,200 as discussed with Artekta, Peter Jacobson seconded, unanimous vote, motion carried.

**RFP for Redevelopment** – The deadline was extended.

**Public Nuisance Ordinance changes** – Clerk Tice is working with Stephen Larson to finalize the ordinance.

**Public Safety Aid** – The council is still looking at options for the remaining funds.

**Cannabis Ordinance** – Clerk Tice is working with Stephen Larson to complete a cannabis ordinance prior to January 1, 2025.

**New Business:**

**Fuchs Sanitation Contract** – Dave Ollich with Fuchs Sanitation addressed the council in regards to the sanitation contract. Every 5 years, Fuchs Sanitation and the City of Halstad review the contract for sanitation services. Fuchs Sanitation has seen an increase in expenses over the last 5 years in fuel, insurance, wages and truck maintenance. Fuchs Sanitation is going to be implementing wheeled cart garbage containers to help eliminate worker injury. The council asked questions about using the wheeled carts and the new contract rates as presented by Ollich. Motion was made by Donna Scholl, seconded by Darin Johnson to approve the new garbage contract and use of wheeled cart garbage containers, unanimous vote, motion carried.

**Zoning Violation Dispute** – Diane Simpson addressed the council regarding the property dispute with a neighbor. Simpson located her property pins and measured out all of the property lines. The Simpsons placed a fence less than the 3 foot setback as required in City ordinance 62.07 and did not obtain a signed variance with their neighbor. The council discussed that the fence is in violation of the required 3 foot setback and needs to be moved or taken down.

**Landmark Shed Purchase Offer** – The city received an offer from Brandon Turi and Amanda Nelson for a garden shed located on the north side of the baseball field. Turi and Nelson would like to move the shed to their backyard and repair the shed as needed to use it for storage. Brandon Mickelson moved to approve the purchase offer of \$350 for the Landmark garden shed, Donna Scholl seconded, unanimous vote, motion carried.

**Resolution 2024-10-07A - Accepting Donations** – A resolution was presented to approve donations to the City of Halstad. Donna Scholl moved to approve the resolution, seconded by Peter Jacobson, unanimous vote, motion carried.

**Resolution 2024-10-07B – Approving a PER from AE<sub>2</sub>S** – The City of Halstad and Halstad Municipal Utilities hired Advanced Engineering and Environmental Services, LLC to perform a Preliminary Engineering Report for long term water supply within the city. AE<sub>2</sub>S submitted a detailed PER with different long term water supply alternatives, costs and recommendations. Motion was made by Donna Scholl to approve the PER as submitted by AE<sub>2</sub>S, Peter Jacobson seconded, unanimous vote, motion carried.

**KRJB Advertising Contract** – Darin Johnson received the proposed 2024-2025 advertising contract with KRJB. The annual advertising contract price is \$1,904.32, which is the same as the previous contract price. Motion to approve the proposed advertising contract with KRJB by Darin Johnson, seconded by Donna Scholl, unanimous vote, motion carried.

**Norman County Sheriff's Office** – Mayor Johnson received a call from a concerned citizen in regard to a trespassing issue that occurred within the city. The citizen was concerned that a report was not going to be filed since the city does not contract with the NCSO. Johnson talked with Sheriff Fall. NCSO responds to calls and files reports regardless of a city contract as they are Norman County employees serving to keep and preserve the peace of the county.

**Other –**

Upcoming events- Halstad Fire Department Open House 10.09.2024, Halloween Party 10.26.2024, Shop Small Saturday/Santa Day 11.30.2024

Peter Jacobson moved and seconded by Donna Scholl to adjourn the meeting at 7:16 pm, vote unanimous, motion carried.

The next Regular meeting of the City Council will be on Monday, November 18, 2024, at 5:15 pm.