

April 8, 2024
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on April 8, 2024, at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:21 p.m.

The following council members were present: Mayor Darin Johnson, Brandon Mickelson, Gaylord Christianson, Donna Scholl and Peter Jacobson. Absent: None. Others in attendance: Lori DeLong, Jay DeLong, Wayne Tenneson, Juel Furuseth, Lucas Spaeth, Utilities Superintendent, and City Clerk/Treasurer Alli Tice.

Additions to Agenda – None. Motion to approve agenda by Gaylord Christianson, seconded by Peter Jacobson, unanimous vote, motion carried.

Approval of March 11, 2024 Regular Meeting Minutes - Motion to approve minutes as presented by Peter Jacobson, seconded by Brandon Mickelson, unanimous vote, motion carried.

Public Forum and Correspondence- The council received two public correspondence forms from Alicia Smith. One was in regard to her neighbor using his garage as living quarters and the amount of noise that occurs at all hours of the night. The other concern was about all of the stray cats in her neighborhood. The council will research the ordinances and see if there are any violations. A letter will be sent out to the property owner if there are any violations. The council will wait for more feedback about the number of stray cats in the neighborhood.

Consent Agenda

Donna Scholl moved to approve the consent agenda, Peter Jacobson seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for March 2024
- B. General checking bank reconciliation for March 2024

Wimmer and Sunrise Report-Grove Mechanical started working on the HVAC for Wimmer #10.

Utilities Report – Staff performed a test run on the generators. We are looking at a new contractor for performing the maintenance on the generators. Darin and Lucas went to St. Paul to visit with the legislators about the West Central Regional Water Project. Staff will be exercising the valves on the water mains. Amy Klobuchar was in Halstad on March 23rd to visit about the Federal Congressionally Directed Spending funds that Norman County received for the West Central Regional Water project.

Unfinished Business:

Blighted and Dangerous Properties- No new communication. Alli will talk with the city attorney about sending out an ordinance violation letter to BNSF.

Landmark- (Halstad School and Property) – We received an estimate on fixing the floor where the water damage occurred and an estimate for refinishing the entire floor. We will need to raise money to fix the floor damage. The committee is working on plans for the Summer Rec Program. The program will be expanding its hours to offer Fridays and full days during the fourth of July break for the Summer School Program. Alli applied for a grant from Shock & Awe for the Summer Rec Program. Pickleball and volleyball tournaments were held. In order to continue with the FEMA Saferoom Grant, we need to have a structural analysis done on the different options for the Saferoom. Motion was made by Brandon Mickelson to spend up to \$4,000 on a structural engineering analysis for the Landmark, seconded by Peter Jacobson, unanimous vote, motion carried.

RFP for Redevelopment – The deadline was extended to June 30, 2024.

Sale of parcel #28-3382000 –The buyer had questions about the purchase agreement. Alli worked with the city attorney to get the questions answered for the buyer.

Ordinances 62.15 and 62.18 – The council received suggested changes to these ordinances in the February Public Forum. The council didn't think any changes needed to be made. No action was taken.

Tractor Purchase/Trade In - We received 3 bids for a new tractor with a cab and loader which included the trade in of our Case Farmall 60A. Motion was made by Gaylord Christianson to accept the low bid from RDO Equipment for the purchase of a John Deere 4066R tractor with cab and loader for \$39,600, Donna Scholl seconded, unanimous vote, motion carried.

Free Lot #1-111 7th Ave E – The council received an application for free lot #1 from Tom & Kim Hemberger along with blueprints and a pre-approval letter for financing. The requirements were all met for the free lot program. Motion was made by Donna Scholl to approve the application, seconded by Peter Jacobson, unanimous vote, motion carried.

New Business:

Resolution 2024-04-08A – Authorizing the Sale or Disposal of Real Property – The council reviewed this resolution which authorizes the sale of Lot A, Sunrise Second Addition (free lot #1-111 7th Ave E) to Tom and Kim Hemberger. Motion was made by Peter Jacobson to approve the resolution, seconded by Gaylord Christianson, unanimous vote, motion carried.

Resolution 2024-04-08B – Appointing NMPA Board Members – Brandon Mickelson made a motion to appoint Lucas Spaeth as director and Darin Johnson as advisor on the Northern Municipal Power Agency Board as presented in the resolution, Donna Scholl seconded, unanimous vote, motion carried.

Resolution 2024-04-08C – Accepting Donations – A resolution was presented to approve donations to the City of Halstad. Peter Jacobson moved to approve the resolution, seconded by Donna Scholl, unanimous vote, motion carried.

FireFrost ATV Cooperative Trail Agreement – The FireFrost ATV Club was given permission to use a portion of parcel #07-3173000 for an ATV park. The League of MN Cities suggested that the City obtain a signed agreement with FireFrost ATV Club for use of the land and that the City be listed as additional insured party on the club’s insurance policy. This allows the club to use the land at the City’s discretion. Motion was made by Donna Scholl to approve the Cooperative Trail Agreement as presented, seconded by Gaylord Christianson, unanimous vote, motion carried.

Public Safety Aid – Clerk Tice asked the council to think of ideas for the use of the Public Safety aid. Tice suggested looking into radar speed limit signs for the entrances into Halstad. More information for the radar speed limit signs will be presented at next month’s meeting.

Other –

Upcoming events- Landmark Fundraiser – 04.20.2024, Pet Clinic – 05.07.2024, 2024 Clean up – 06.11.2024 (only one clean up for 2024)

Peter Jacobson moved and seconded by Brandon Mickelson to adjourn the meeting at 6:25 pm, vote unanimous, motion carried.

The next Regular meeting of the City Council will be on Monday, May 13, 2024, at 5:15 pm.

Alli Tice / City Clerk-Treasurer