



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 3/13/24 at 2:30 PM at the Utilities Office.

Commissioners President Tom Maroney, Ron Gotteberg, Darin Johnson

Staff- Lucas Spaeth- Superintendent and Secretary, Allison Tice

Additions to agenda –none

Approval of agenda – Motion Gotteberg, Second Johnson, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Johnson, Second Gotteberg, to approve expenditures for February. M/C

Reviewed, Profit & Loss Statement and Balance Sheet- Financial review February balance sheet.

Water supply update from Spaeth who commented on the USDA funding grant the City Council approved at March regular meeting. AE2S presented in front of city council for Small Cites Development and USDA financing for water delivery from East Central Regional water.

Final building upgrades were discussed to go into construction in progress account- HMU will finalize painting the back part of the building.

Contracted services for the City of Borup was presented to Commissioners. Motion to approve Johnson: Seconded Maroney M/C Spaeth talked about a agreement with FireFrost ATV club that they will maintain the trail system and name HMU as additionally insured. Contract was still being finalized.

Tice and Spaeth shared their experience with Cadmus who is doing work with staff to develop CREAT tool users from the Environmental Protection Agency.

Audit recap was given for the work Tice and Brady Martz has done the past few weeks. Audit is expected to be on time and Tice or Spaeth will continue with Brady Martz to finalize.

Contract with Johnson Jetline for sewer maintenance and video inspections. Johnson motion to approve 2024-2028 contract: Seconded Maroney. M/C

Superintendent report Spaeth provided notes for the Commissioners for review. Meetings attended and upcoming training and meetings scheduled. Misc work for city and maintenance of infrastructure being done with mild winter.

Next regular council meeting April 8th.

Next Regular Meeting Date – April

No other business to discuss.

Motion was made to adjourn meeting by Gotteberg, second Johnson. M/C

Meeting adjourned 4:00 PM

Secretary- Lucas Spaeth