



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 2/2/24 at 2:00 PM at the Utilities Office.

Commissioners President Tom Maroney, Ron Gotteberg, Darin Johnson

Staff- Lucas Spaeth- Superintendent and Secretary, Allison Tice

Additions to agenda –none

Approval of agenda – Motion Gotteberg, Second Johnson, M/C

Approval of minutes – Motion Johnson, Second Gotteberg, M/C

Check and credit card approval – Motion Johnson, Second Maroney, to approve expenditures for December. M/C

Reviewed, Profit & Loss Statement and Balance Sheet- Financial review January – December. Tice commented on the year end we expensed half of the Engineering report for water system updates. Gotteberg expressed concerns about the water costs going up which was represented in the PER and staff expenses for planning.

Building upgrades were reviewed. Spaeth updated HVAC improvements were ongoing and expect to be completed in the next weeks.

Spaeth presented updates on the Joint Water supply project and the process for Judicial proceedings the District is undergoing.

Spaeth and Johnson met at NMPA offices with HDR about the electric system review. HDR will be ongoing for the year 2024.

Officers for 2024 were named as existing. Gotteberg motioned to approve Maroney President, Johnson Vice President, Spaeth

Secretary: Second Johnson. M/C

Spaeth will file 2024 Permit Renewal with MPCA for the city NPDES renewal for wastewater treatment.

Superintendents report- was reported staff will be working on the multiple items in the coming year with Water, Wastewater, and Electric. Customers meter had stopped working and no readings registered. Found wiring backwards on a CT meter and a wire burnt. RRV coops Meter tech fixed and meter is working now.

Next regular council meeting February 12th.

Next Regular Meeting Date – March

No other business to discuss.

Motion was made to adjourn meeting by Maroney, second Gotteberg. M/C

Meeting adjourned 3:40 PM

Secretary- Lucas Spaeth