

May 26, 2023
Special Meeting Minutes

Pursuant to due call and notice thereof, a special meeting of the City Council of the City of Halstad was duly called and held at the Halstad Municipal Utilities Meeting Room in said city on May 26, 2023 at 1:00 p.m.

Mayor Darin Johnson called the special meeting to order at 1:04 p.m.

The following council members were present: Mayor Darin Johnson, Donna Scholl and Gaylord Christianson. Absent Brandon Mickelson and Peter Jacobson. Others in attendance: Lucas Spaeth, HMU Utilities Superintendent, HMU Office Coordinator/City Treasurer Alli Tice, and Clerk Terri Trygg.

The first agenda item was to review and approve street repair bids, and aid to construction from Red River Valley Coop Power (RRV Co-op) for \$33,441.

Road repairs and improvements-Lucas Spaeth provided information to the council on bids received for 3 road projects in Halstad. The first bid was for 60 feet of road on 1st Avenue West, south of 5th Street. The second was a bid for 6th Street West, south of the LRC. There is a sunken area under part of the street, and water is held in that low spot. The last bid is for 2nd Street East around Red River Valley Cooperative Power. Council members reviewed pictures and street maps, and discussed options for improvements and where the funds would come from to pay for these projects.

Lucas met with Red River's Board of Directors, and they indicated they would provide 25% or \$33,441.00 of the total of the lowest bid for paving the streets to the south and east of their facility. Council members discussed options to reduce costs, or to spread these costs out, to ensure that the city street improvement funds are not depleted. One of the options discussed was to only pave the south side (Bid A) of RRV Co-op, and the east side (Bid B) would be fabric and class 5 gravel only. If RRV Co-op wanted the rest paved, they would need to pay to have that portion paved which would be about \$50,000.00. Another option would have RRV Co-op pay for 25% of the south street, and 50% of the east side avenue.

Motion by Gaylord Christianson to approve the lowest bids for the street repairs listed, and Bid A, which includes the east/west road (2nd Street East) in front of RRV Co-op, and further, Lucas will go back to the RRV Co-op to discuss their paying 50% of Bid B, as well as 25% of Bid A for approximately \$12,000.00 more than they had approved. Motion seconded by Donna Scholl, vote unanimous, motion carried.

Lucas Spaeth was asked by the council to solicit survey bids from engineering firms.- Council members reviewed Houston Engineering proposed costs for 3 surveys in Halstad. The first survey would be the Valley United parcel on the south side of their property along the old railbed, and the estimated cost would be \$3,000.00. The second survey would be for 1st Ave West, to determine the boundaries of the 1st Avenue West corridor. Valley United has indicated that they would be willing to sell that parcel to the City of Halstad as well as the south parcel. The third survey would be a topographic survey of the Landmark green space south of the baseball field. Council members discussed the bid, and determined that additional bids/proposals will be solicited for the first two tasks, and the topographic survey will be put on hold until there is an interest in development of that property.

Gaylord Christianson moved and second by Donna Scholl to adjourn the meeting at 1:54 pm, vote unanimous, motion carried.

Terri Trygg /City Clerk