

February 13, 2023

Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on February 13, 2023 at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:20 p.m.

The following council members were present: Mayor Darin Johnson, Brandon Mickelson and Peter Jacobson and Donna Scholl. Council member absent was Gaylord Christianson.

Others in attendance: Jay Delong, Wayne Tenneson, Lucas Spaeth, Utilities Superintendent and HMU Office Coordinator/City Treasurer Alli Tice. Terri Trygg, City Clerk and Bruce Lee joined via Zoom.

Additions to Agenda – Mayor Johnson received an engagement letter from Airborne Custom Spraying, and this was added under New business on the agenda. Motion to approve agenda by Brandon Mickelson, second by Peter Jacobson, unanimous vote, motion carried.

Approval of January 9, 2023 Regular Meeting Minutes- Motion to approve minutes as presented by Peter Jacobson, seconded by Brandon Mickelson, unanimous vote, motion carried.

Public Forum and Correspondence-No comments or correspondence.

Consent Agenda

Peter Jacobson moved to approve the consent agenda, Darin Johnson seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for January 2023
- B. General checking bank reconciliation for January 2023
- C. Temporary Liquor License for April 15, 2023

Utilities Report-All Wimmer Homes available have been rented. There are two that are being remodeled, and one other that will need many repairs and a deep cleaning prior to new renters. New downspouts, rain gutters and siding will be needed for some of the units.

Utilities-Water inventory for Lead and Copper Rule is going to begin soon. A notification will go out in the bills. The electric wholesale rate won't be changing much. We didn't receive the Small Systems Grant for wastewater, but there will be other grants for this, so we need to be ready to apply when they become available. Lucas indicated that the city will need to set priorities based on the Comprehensive Plan. Representatives in St Paul are very supportive of our Rural Water Proposal/Project. Lucas will be creating a Rackspace file with all of the street conditions, crack seal bids, small fixes needed, and other related documents. The office remodel is moving along nicely, and the customer service position will be posted.

Clerk Report- Valley United Purchase of Parcel, the attorney for Valley United has indicated that a survey will need to be done for the property. A number of grant applications are in progress and we will be looking into other grants in the next few months.

Unfinished Business:

Trailer Court Property-Lucas Spaeth or Darin Johnson, and Donna Scholl will contact James Smith to find out what his timeline is, and discuss the need for the property to be clean and green, and the costs of cleanup. It is possible the City could apply for and receive a DNR grant to help with the purchase and needed updates. Terri will look into this further.

Landmark-(Halstad School and Property) – The Landmark Committee and HMU have received questions about lease or rental pricing. The Council agreed that for outdoor parking, we would charge \$5.00 per linear foot for

parking in the north lot, or on the old tennis court during the winter. Costs for utilities, heating, and square foot lease or rental amounts will need to be determined, but the council agreed it is difficult to come up with the numbers until there is an acceptable proposal and plan for space at Landmark.

Yoga classes will be held at Landmark starting March 1st. The instructor, Shantel Arends will collect fees for classes and there will be no charge for her to use the space through May 31, to see how much interest and involvement there is for yoga, and also art classes.

A Spring Fling is scheduled for April 15th. There will be an adult prom and a kids movie night.

Lucas has checking on bids for a ground source heat pump and there may be tax rebates available. There was discussion about running conduit for the heater in the gym as there have been instances when it has been unplugged, and the temperature has dropped in the gym. If there is any electrical work done, we will check into getting switches instead of breakers for the gym lights as well.

A new commercial vacuum is needed at Landmark. The council reviewed a quote from Steins, and after discussion, Donna Scholl moved to purchase a new vacuum. Brandon Mickelson seconded the motion, unanimous vote, motion carried.

New Business:

Resolution 2023-02-13A Minnesota Wetlands Conservation Act was reviewed by the council This resolution give the authority and administrative responsibility to the Norman County Soil and Water Conservation District to implement WCA as the LGU within the legal boundaries of the City of Halstad as of 2/13/23 in accordance with Minnesota Rules, Chapter 8420. Motion to approve this resolution was made by Donna Scholl, Brandon Mickelson seconded, unanimous vote, motion carried.

Resolution 2023-02-13B Resolution Accepting Donations-Peter Jacobson moved to approve donations listed in the resolution, Donna Scholl seconded, unanimous vote, motion carried.

Airborne Vector Control must submit paperwork to the Department of Agriculture and the FAA each year. The council reviewed the documents and Peter Jacobson moved to approve the paperwork, Brandon Mickelson seconded the motion, unanimous vote, motion carried.

Brandon Mickelson moved and second by Donna Scholl to adjourn the meeting at 6:10 pm, vote unanimous, motion carried. The next Regular meeting of the City Council will be on Monday, March 13, 2023 at 5:15 pm.

Terri Trygg /City Clerk