

August 8, 2022
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on August 8, 2022 at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:15 p.m.

The following council members were present: Mayor Darin Johnson, Brandon Mickelson, Mike Trygg and Donna Scholl and Shirley Weeding.

Others in attendance: Adam Camp, Kristi Melting, Lucas Spaeth, HMU Superintendent, Terri Trygg, City Clerk; HMU Office Coordinator/City Treasurer Alli Tice and HMU Customer Service Representative Trish Schilling.

Additions to Agenda - No additions to the agenda. Mike Trygg moved to approve agenda as presented, Shirley Weeding seconded motion, unanimous vote, motion carried.

Approval of July 11, 2022 Regular Meeting Minutes and July 25 Special Meeting Minutes - Motion to approve minutes as presented by Shirley Weeding, seconded by Mike Trygg, unanimous vote, motion carried.

Public Forum and Correspondence

Adam Camp addressed the council about purchasing the 50 feet of lot to the west of his property which is owned by the City of Halstad. Camp has been mowing the grass and tending to the lot for a number of years, and he would like to purchase a specific portion of the lot from the city. Camp indicated that he would pay for all legal fees needed for this. No action taken at this time, proposal will be on the September agenda for council consideration. Kristi Melting attended the meeting to support Brock Robertson who was planning to attend the meeting. Kristi is having a vendor fair, family movie night and food truck in the City's lot next to Vibrant Salon. She said Brock has a catering license and would like to serve adult beverages during these events. Clerk Terri Trygg will look into possible licensing options for this type of situation, but will need more information from Robertson.

Consent Agenda

Donna Scholl moved to approve the consent agenda, Brandon Mickelson seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for July 2022
- B. General checking bank reconciliation for July 2022
- C. Temporary On-Sale Liquor License for September 17th for Sugarbeet Festival.

Utilities Report-Superintendent will send full notes to council members.

Sunrise Apartments- There is an issue with a former resident who had a cat in their apartment. Flooring was damaged and needed to be replaced, and pets are not allowed in the Sunrise so the deposit was not returned.

Wimmer Homes- Shingles have been sent in with a claim for damage. #10 has had electrical service update.

Other- The Tool Cat is getting fixed.

The Utilities Commission will meet on 8/16/22, one of the items they will decide on is adding a main extension between Red River Cooperative Power and the north side of the Landmark property.

Trish is working on lease updates for both Sunrise and Wimmer Homes. The new leases will probably become effective on January 1st, 2023. Lease changes will include limits to 2 working vehicles per unit and ensuring parking is only on pavement.

Lucas is looking at opportunities for sewer plant updates to timers and other electrical work, this would also include phosphorus removal.

EV Station pipe has been bored for two spots west of the Sugarbeet Park.

Shannon Stassen and a group from Clean Energy Resource Teams (CERTs), from the University of Minnesota, visited Halstad on August 3rd. The team toured Landmark, and they also visited the Wimmer Homes and the upcoming EV station location, where CERTs seed grants were awarded.

Norman County Commissioners approved the bid from Flaherty & Hood, PA to assist with creating a governing body for the rural water project. The name of the governing body being established that has been on documents is West Central Rural Water.

Clerk Report-All items will be part of unfinished and new business.

Unfinished Business:

Comprehensive Plan - Terri Trygg spoke with Sean Ranum at NWRDC. He said Cam has assured him that it is almost ready. Sean sent Cam an email and copied Terri. She will be following up with Cam and Sean.

City Sales Tax- Capital Project Plan- Tabled, Legislature did not act on these.

New North Properties-The detailed inspection report is not complete yet but Terri Trygg spoke with Brad Bail and he is going to work on it as soon as he is able. The owners of the property have not contacted the city, and there has not been any evidence of work or cleaning being done to the apartment building or property.

Rental Housing Ordinance-Tabled

Ordinance Fee Schedule Review and Updates-No updates since last meeting.

Golf Cart/ATV/UTV Ordinance-Mayor Johnson has noticed increased ATV traffic and the council agreed that it seems that there needs to be an ordinance for this. Clerk Trygg will provide a draft ordinance for review before the next council meeting. There was also a discussion about enforcing this and other ordinances. Terri Trygg noted that the LMC Discussion Board contains a lot of examples of forms that other cities use to enforce ordinances. Terri will send copies of these items to the council as well.

Landmark-(Halstad School and Property) - The Dekko Foundation sent a letter to notify Halstad that we have received a pledge of \$100,000.00 over an 18 month period. The first half of \$50,000.00 will be sent right away, and the second half will be sent as a \$1 for \$1 match as funds are attained from grants, fund-raising and other sources. Terri Trygg will send the acceptance letter to the Dekko Foundation.

Trish is meeting with Brianna Eggen from the Dekko in Ada to gather ideas, suggestions and possible collaboration. Trish has also contacted a realtor who will be coming out to look at the property.

Summer recreation for youth and families is being held in August.

Jon Hanson, an alumni of Norman County West joined the meeting via Zoom. Jon shared a number of visions or ideas that he has for the Landmark building. This includes a theatre, radio station, using the library space for a public library, and using the north end classrooms for Hanson's vanilla production site. He would also like to create a "Pop's Patio" with a 50's theme in the old cafeteria as well as an ice cream shop. He is interested in creating apartments on the top floor of the 1905 portion of the building. He indicated that he has asked some people to create blueprints of his plan, but he does not have them to share at this point. Mike Trygg asked Jon if he wanted to lease or purchase the property, and if he would be financing this undertaking. Jon indicated that he will finance or will find the funds to finance it. The council also discussed zoning and if the zoning will need to be changed, no action taken on zoning at this time. The council thanked Jon for his ideas and enthusiasm. No action was taken at this time, since there was not a formal proposal presented.

Terri Trygg will look into creating a Request for Proposal (RFP) for development of a portion or all of the Landmark and surrounding grounds. The council also approved contacting Stephen Larson from Harbott, Knutson, Larson & Holten, P.L.L.P. to seek guidance and advice on lease or sale options.

National Historic Register designation- No action taken. Trish spoke with representatives about the designation and they shared some pros and cons that she will share with the Landmark Committee.

New Business:

County EDA Representative-Jeremy Melting has decided to resign from the Norman County EDA and the council will need to appoint a new representative. Terri Trygg volunteered to be on the NC EDA, and Darin Johnson moved to appoint Terri Trygg to the Norman County EDA, Donna Scholl seconded the motion, Johnson, Scholl, Mickelson and Weeding voted Aye, Mike Trygg abstained from voting, motion carried.

Resolution 2022-08-08-A Resolution Accepting a Donation to the City of Halstad-The City of Halstad recently received donations from Paul Walswick to Landmark, and Shock and Awe to Halstad Fire Relief. Mike Trygg moved to accept the donations, Shirley Weeding seconded the motion, vote unanimous, motion carried.

Donna Scholl moved and second by Shirley Weeding to adjourn the meeting at 6:30 pm, vote unanimous, motion carried.

The next regular meeting of the City Council will be on Monday, September 12, 2022 at 5:15 pm.

Terri Trygg /City Clerk