

May 9, 2022
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company community room in said city on May 9, 2022 at 5:15 p.m.

Mayor Darin Johnson called the regular meeting to order at 5:16 p.m.

The following council members were present: Mayor Darin Johnson, Brandon Mickelson and Donna Scholl. The following council members were absent: Shirley Weeding and Mike Trygg.

Others in attendance: Faye Delong, Terri Trygg, City Clerk; Lucas Spaeth Utilities Superintendent; and HMU Office Coordinator/City Treasurer Alli Tice. Jessica Spaeth also joined the council at 6:00 pm to address item 7.F.3 on the agenda.

Additions to Agenda - No additions or changes to the agenda. Donna Scholl moved to accept agenda as presented, Brandon Mickelson seconded, unanimous vote, motion carried.

Approval of April 11, 2022 Regular Meeting Minutes and Approval of April 25 Special Meeting Minutes., Motion to approve minutes as presented by Brandon Mickelson, seconded by Donna Scholl, unanimous vote, motion carried.

Public Forum and Correspondence

Faye Delong was present at the meeting to address the council about the Rental Housing Ordinance implementation that is on the agenda. The Mayor indicated that the subject would be tabled until the next meeting, since there were two council members absent. Ms. Delong shared information on her experience and research with other towns in Minnesota. The council thanked her for her input and will be open to further discussion at the next council meeting. Faye Delong thanks the council and left the meeting.

Consent Agenda

Brandon Mickelson moved to approve the consent agenda, Donna Scholl seconded, unanimous vote, motion carried. The following items were on the consent agenda:

- A. Monthly claims for April 2022
- B. General checking bank reconciliation for April 2022
- C. Temporary Liquor License for June 16, 2022 and August 11, 2022

Utilities Report

Sunrise Apartments- Cement work is scheduled. The sign was damaged by wind recently.

Wimmer Homes- Cement work is scheduled.

Other- No bids yet for seal coating, utilities staff have done crack sealing. The Utilities Commission approved paying a portion of a position for an office person. Due to recent rains and flooding too much water has been coming into the sewer system and the utilities has had to do a bypass in April, and again in May. May 18th will be Isaac Spaeth's last day. He has taken a job in Delano, MN. Lucas is advertising to fill this position. Utilities staff and their families, Jackie Hellerud, and a few community volunteers planted trees on National Arbor Day. A 9 foot pine tree will be planted in Sugarbeet Park.

Rural Water - no updates

EV Station-Expecting a grant from NMPA for \$10,000.00 for an EV Charger.

Unfinished Business:

Comprehensive Plan - No updates

City Sales Tax- Capital Project Plan- No updates-waiting to see what Legislature does with other cities.

Sheriff Contract Discussion-Tabled until all council members are present to discuss.

New North Properties-The clerk gave an update that an inspection based on an administrative search warrant was completed on May 6, 2022. Brad Bail from Widseth performed the inspection, and he will send a report to the council.

Landmark-(Halstad School and Property) - Dekko Foundation Site Visit on May 16th, Landmark committee members will meet with Foundation staff and give them a tour.

Jessica Spaeth joined the meeting to request authorization to discuss rental of a stall in the Bus Barn for busing youth to summer recreation in Ada. The council was receptive to this plan and will provide the stall for free if this arrangement is made.

Other - The fitness room at the Landmark has some nice donated equipment. Terri Trygg found a couple of additional items on MinnBid, and the council reviewed the items and determined that the Clerk could bid a total of \$2,500.00 for the two items (Nautilus \$1,500.00 for Lot# 41700 and weight machine \$1,000.00 for Lot#41699. There has not been any work done yet on a National Historic Register grant. Donna will work with Emily Finney on this in early June.

New Business:

Rental Housing Ordinance-Tabled

Resolution 2022-05-09A Minnesota Department of Transportation-Master Partnership Contract - Brandon Mickelson moved to approve Resolution 2022-05-09A which is a partnership agreement with the DOT. Donna Scholl seconded, unanimous vote, motion carried.

Resolution 2022-05-09C Land Purchase-Ty Heinecke - The council approved the sale of Parcel 28-3412000 to Ty Heinecke at the April meeting and the resolution and purchase agreement will be provided to the city attorney to complete the transfer of his portion of land, which is outlined in the resolution and purchase agreement. Donna Scholl moved to approve Resolution 2022-05-09C, Brandon Mickelson seconded, unanimous vote, motion carried.

Resolution 2022-05-09D-Land Purchase-Delmar and Sharon Ketterl - The council approved the sale of a portion of Parcel 28-3412000 to Del and Shari Ketterl at the April meeting and the resolution and purchase agreement will be provided to the city attorney to complete the transfer of their portion of land, which is outlined in the resolution and purchase agreement. Donna Scholl moved to approve Resolution 2022-05-09D, Brandon Mickelson seconded, unanimous vote, motion carried.

Zoning Permits

Darin Johnson moved to approve a zoning permit for a storage shed for Lynda Rindahl, Brandon Mickelson seconded the motion, unanimous vote, motion carried.

Brandon Mickelson moved to approve a zoning permit for Wayne Nass to have a handicap accessible ramp installed at his home. Donna Scholl seconded motion, unanimous vote, motion carried.

Other

The City of Halstad/HMU will sponsor a Vitalant Blood Drive-LRC -8/17/22 8:00 am to 11:00 am. Vitalant also asked to set a blood drive on June 30th. The council agreed we would make that work as well. Terri will check to see how many people will be needed and if there is any setup needed.

Donna Scholl moved and second by Brandon Mickelson to adjourn the meeting at 6:35 pm, vote unanimous, motion carried.

The next regular meeting of the City Council will be on Monday, June13, 2022 at 5:15 pm.

Terri Trygg /City Clerk