



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 10/25/21 at 9:00 AM at the Utilities Office.

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg
Staff- Lucas Spaeth- Superintendent, Allison Tice Office Coordinator,

Additions to agenda –

Approval of agenda – Motion Johnson, Second Gotteberg, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Johnson, Second Gotteberg, to approve August expenditures. M/C

August Financials Reviewed, Profit & Loss Statement and Balance Sheet- Reviewed

Water Supply update was given by Spaeth. Working with AE2S to work with the public entities in planning and financials of the system. Spaeth will attend Polk County Board meeting on October 26th. Spaeth has reached out to Clay, Norman, and Polk Counties for assistance with ARPA funds for the small communities in their counties. Hendrum will host a public meeting on November 15 to discuss the water supply. Spaeth is also stayed in contact with MMB for dollars they will be allocating for Water Supply in upcoming State Session.

Staff updated Commissioners on LMCIT incentive program and will apply to be eligible for Sewer backup and Generation programs LMC offers.

Employee compensation 2022 was presented at 3%. Spaeth commented inflation was 5.6% for 2021. Commissioner Johnson motioned to approve staff 4% increase and Office Coordinator receiving the increase of \$1.42 hourly Second by Gotteberg. M/C

Tice presented increases to HSA deductible and health insurance. Motion by Gotteberg to approve 100% HSA contribution for single coverage of \$2500 and increase 25% employees increase. Second Johnson. M/C

New sewer Camera presented at \$2700 from Sewer Eye of Fargo. Motion to approve by Maroney Second Johnson. M/C

Concrete work scheduled for 2021 was scheduled with Joey Santana Concrete early November for completion. Staff will work with contractor and weather to ensure quality.

Building maintenance discussion; tuck pointing and painting exterior of Utilities building. Staff will work with roofing contractor to get a full scope of future needs.

Superintendent report given by Spaeth; Digging in alleys from Well 2 to LRC parking has been completed with some minor problems like trenching through a Sanitary sewer line. Transfers to be completed this Fall/ Winter. City works happening and city events discussed.

Next Regular Meeting Date –

No other business to discuss.

Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 10:30 AM

Secretary

Lucas Spaeth