



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 8/18/21 at 10:00 AM at the Utilities Office.

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg
Staff- Lucas Spaeth- Superintendent, Allison Tice Office Coordinator,

Additions to agenda – 2021 Water annual water report
Approval of agenda – Motion Johnson, Second Gotteberg, M/C
Approval of minutes – Motion Johnson, Second Gotteberg, M/C
Check and credit card approval – Motion Gotteberg, Second Johnson, to approve June and July expenditures. M/C

June and July Financials Reviewed, Profit & Loss Statement and Balance Sheet- Commissioners reviewed financials year to date. June and July monthly and budget year to year comparison.

Spaeth presented information about the public water supply long term plan with East Central Rural Water System. MMB filed with MN Johnson, Spaeth, and AE2S are to present the project to House Capital Investment Committee September 22 at Moorhead State University. Federal earmark dollars there was no update to the status.

Commission was presented drought conditions and the mailings being used to alert consumers to use water wisely. Tice and Spaeth will continue to correspond with residents.

Staff suggested to the Commission to host a local blood drive. The local Lions club is the only one that is hosting and it would be a great way to be community involved while supporting the needs of the region. Commissioners agreed to partner with the city and find some time in Fall or Spring.

School Property was discussed for utility needs. Johnson updated Commission on plans being developed for heating. Primitive RV sites schedule to help set up. Staff will look at design for seasonal sites with water and wastewater possible.

6-inch water service break at Heritage Homes in Halstad from June. Update on the damage and the time used to fix the problems. HMU did have some wiring to update after inspecting following the water line break.

Havercamp Boring and Construction hired to bore 3rd st and 6th street for underground power lines. Expect early September for boring roads. Staff will trench the alleys.

Superintendent report given by Spaeth; Concrete job for front walk has been pushed back and Spaeth will look at other contractors. HMU staff has plans to test ripple receivers if health concerns allow this winter. Rate study before year-end with a presumption we will have one to three percent increase from Wholesale electric in April 2022. Staff will also be working MN Pay Equity report. An update what is happening in the city. Comments from Spaeth about NMPA and Minnkota meetings attended included planning sessions and to expect contract discussions with NMPA to come in the future.

Generator maintenance was completed by Interstate Power with some additional emphasis on policy in existing O&M. LMCIT also did a review of the our O&M Incentive program August 3. We have filed some additional data with their consultant and will wait for acceptance. Also NO2 was reported that the Federal government is looking at new rules to reduce in the diesel fleet supporting the grid.

Johnson Jetline completed maintenance cleaning 6432 feet of sewer lines early August. Maintenance contract exist to perform cleaning and cameraing of around 6000 feet per year. Johnson did annual cleanout of Sewer lift station. HMU staff has additional inspection to Agronomy, Wimmer, and Nursing Home. Maroney asked for smoke testing and suggested staff try to schedule.

Next Regular Meeting Date –
Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 11:45 AM
Secretary
Lucas Spaeth