



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 5/20/21 at 10:05 AM at the Utilities Office.

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg
Staff- Lucas Spaeth- Superintendent, Allison Tice Office Coordinator

Additions to agenda – NA

Approval of agenda – Motion Johnson, Second Gotteberg, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Gotteberg, Second Johnson, to approve expenditures. M/C

Financials Reviewed Profit & Loss Statement and Balance Sheet- Commissioners we presented financials year to date. Month of April. Tice explained that some expense items are distributed based on hours while others are separated by one thirds through Water, Sewer, Electric.

Staff updated Commissioners with the effects of Coved and that the office has been fully open to residents and visitors with some safety measure still in effect. Expect that the City Council will remove emergency declaration Monday May 24th. Staff will monitor the ARP funds expected for the City and whether some utility infrastructure planning can be requested.

Spaeth updated Commissioners on the water discussions. AE2S and ECRWD have compiled information for the footprint of Local Government Units and assisted in drafting documents to apply for Federal Direct Spend dollars. Motion Gotteberg to approve Spaeth filing with Senators Smith and Klobuchar offices Second Johnson. M/C

Natural Gas discussion ensued with Commissioners discussing how we can afford to support our city customers with new utility source. Items of cost and if partnerships could be made with State or Federal government. Motion Gotteberg; Second Johnson Spaeth will file Direct Spending Request with Senator's office Smith and Klobuchar. M/C

Health Care Savings Plan was updated and Tice and Spaeth believe we will have this in service next month.

Cell Phone contracts discussed the City has set up AT&T Firstnet account which HMU staff will start and City will possibly expand to other emergency personnel.

Nonmeter Water customer problems was discussed by Commissioners. Motion Maroney to approve Water and Sewer rates on a schedule. June 1 mail letter stating we will raise rates from \$29 to \$40 Water and \$46.25 to \$63.75 Sewer on September billing. Meters will need to be installed by June 1, 2022 in which Utilities Office will hire for plumber to install at owners' expense. Second Johnson. M/C

MMUA Delegates Motion Maroney updated to: L. Spaeth, T. Maroney, D. Johnson, R. Gotteberg, A Wolff, I. Spaeth. Second Gotteberg. M/C

Superintendent Spaeth updated Commission of the day to day work staff has accomplished. Commented that many City requests have been worked on including Wimmer, Parks, and Streets work.

Spaeth updated on happenings with Northern Municipal Power Agency. NMPA Annual meeting on May 19th. NMPA elected Spaeth as President of Board and NMPA Liaison to Minnkota.

Wellhead Protection Plan acceptance means we are eligible for two \$10,000 grants from state of MN annually. Staff will look at fixing Security needs, Infiltration concerns, and finding other hazards.

Next Regular Meeting Date –

Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 12:30 PM

Secretary

Lucas Spaeth