



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 1/28/21 at 10:00 AM at the Utilities Office.

Zoom Meeting ID: 81295189428 Passcode: 885677

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg
Staff- Lucas Spaeth- Superintendent, Allison Tice- Office Coordinator

Additions to agenda – NA

Approval of agenda – Motion to approve by Gotteberg, Second Johnson, M/C

Approval of minutes – Motion to approve Maroney, Second Johnson, M/C

Check and credit card approval – Motion Gotteberg, Second Johnson, to approve expenditures. M/C

Financials Reviewed Profit & Loss Statement and Balance Sheet- discussion on unaudited year end. Month of December was a net positive.

Water Supply planning was discussed with three options, 1. Rehab water tower 2. Buy water from East Central rural water district 3. Form joint powers water board to work with neighboring cities. Spaeth and Tice we suggested to keep looking further into the options.

Election of officers was done. Gotteberg motioned to Elect Maroney President, Johnson Vice President, Spaeth Secretary. Second by Johnson. M/C

Wholesale rate changes in April 2021 were presented to Commission, discussion around changes to the retail rates and billing components. Tice will have some billing adjustments to discuss at February meeting designed to move surcharge(s) into different categories.

Generators were run in January and staff experienced some problems starting with loose connection to the gen actuator and corroded splices in the 24 v control wiring. Interstate Power Systems was brought in to troubleshoot. Blink outages happened on January 11, 12, and 13th because of the problems. More testing will be necessary.

Meter reading update presented by Tice and Spaeth. Johnson and Gotteberg will help copy computers to test capabilities of holding off on a more expensive fix for metering and billing. Johnson suggested trying virtual machine to back stop the Windows 7 and adjust to the new Windows update in Quickbooks.

Shop light proposal was given to review. Hope Electric proposed updating to LED lighting in the two shops.

Superintendent report- Spaeth commented on meetings attended and meetings in the future with Minnkota, NMPA, and neighboring cities for water. City of Halstad updates were reported.

Next Regular Meeting Date – February

Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 11:45 AM

Secretary

Lucas Spaeth