



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 12/18/20 at 10:00 AM at the Utilities Office.

Zoom Meeting ID: 824 5189 6151 Passcode: 983748

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg
Staff- Lucas Spaeth- Superintendent, Allison Tice- Office Coordinator

Additions to agenda – Add 2021 budget approval under 6.D.

Approval of agenda – Motion to approve by Gotteberg, Second Johnson, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Gotteberg, Second Maroney, to approve expenditures. M/C

Financials Reviewed Profit & Loss Statement and Balance Sheet- Financials were reviewed and discussed year end we will be positive return, pending electric sales and how much loss in sewer.

2021 budget was presented by Tice and Spaeth. Commissioners had time to review. Gotteberg motioned to accept 2021 budget as presented. Seconded by Maroney. Discussion; M/C

Spaeth reviewed the last months working on multiple facets of water supply. Examples of Joint Powers Water Supply was presented. Spaeth had some discussions with neighboring cities and had some cities scheduled in the future to discuss partnerships. Simultaneously Spaeth is discussing the opportunity with ND Rural water to hook on to a wholesale water supply line in the future. Spaeth also informed Commission of water tower PFA and state funding in the case we are needing to rehab our existing tower. Spaeth and Johnson will schedule a time to meet with ND rural water for more information.

Policy review was tabled for a future meeting

Vissers Excavating had written to HMU and Firefrost for an extension of time to remove rail rock and gravel. Commission reviewed request and motioned to extend removal time to July 2021 was made by Gotteberg and Second by Johnson. M/C

Commissioners were presented the request by Spruce Valley LLC for reimbursement of rail rock and gravel. Spruce felt materials were misrepresented in the original agreement and the HMU had let MN Northern railroad take all the good material. Motion to reimburse for purchase price Rail Mile 40-46 on old rail line to Spruce Valley made by Maroney Second by Gotteberg. M/C

Personnel policy was presented by Staff to ensure Commissioners knew of the policy.

Spaeth spoke of the conversations with USDI an engineering company in Kansas that specializes in Municipal gas. More updates will follow in the upcoming month.

Tice updated on our online billing was moving forward well. We might be looking at March or later for full roll out to all customers. That dependent on training, and software with Banyon and PSN

Superintendent report- Commissioners were versed in the happenings with the staff and workloads of each member. Spaeth commented on meetings attended and meetings in the future.

Next Regular Meeting Date – January

Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 11:20 AM

Secretary

Lucas Spaeth