

**November 9, 2020  
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held electronically in said City on November 9, 2020 at 5:15 p.m.

Mayor Lori DeLong called the regular meeting to order at 5:15 p.m.

The following council members were present: Lori DeLong, Darin Johnson, Mike Trygg, Brandon Mickelson, and Bruce Purrington. The following council members were absent: None

Others in attendance: Alli Tice- HMU Office Coordinator

Approval / Additions to Agenda- Mike Trygg advised of findings about propane tank placements questioned on a city owned property and a commercial property as directed. Both were in compliance.

Approval of October 19, 2020 Regular Meeting Minutes, October 26, 2020 Special Meeting Minutes. Motion by Bruce Purrington second by Mike Trygg. Roll call vote unanimous, motion carried.

Public Forum, no concerns or persons noted.

Motion by Brandon Mickelson second by Darin Jonson, to approve the consent agenda as presented. Roll call vote was unanimous. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for October 2020
- b. General checking bank reconciliation for October 2020

Department Reports.

**Sunrise Apartments-** No information.

**Wimmer Homes-** #15 is complete and rented; #12 is near completion and ready to rent; #6 is not yet rented.

**Utilities report-** Used 18' Snow Pusher from Hillsboro Airport authority for sale and cost was discussed along with adapter totaling \$5000. Council did not approve purchase. Snowblower replacement options were discussed. Motion by Darin Johnson second by Brandon Mickelson to approve up to \$4000 purchase for equipment. Roll call vote unanimous.

2021 Liquor License Renewals for Back Forty Bar & Off-Sale, and Valley General Store Off-Sale were reviewed. Motion by Bruce Purrington second by Mike Trygg to approve. Roll call vote unanimous. Clerk to file obtain Mayor's signatures and file paperwork with MN A.G.E. for processing.

Clerk advised council of ongoing developments regarding a previous animal complaint for a dog bite incident in the city. In lieu of the Sheriff or any designated Animal Control Officer, the City Attorney advised making an official record of the incident and designating the offending pet as a Potentially Dangerous Dog; making notification to the owner; following up on required procedures after 30 days.

Invoice for Zavoral Construction final payment of road overlay project from last year was discussed. Council was advised the list of items needing completion and work at 3rd St and 5th Ave E was finished. Motion by Mike Trygg second by Darin Johnson to approve payment. Roll call vote unanimous.

SRTS invoice for final payment to Sellin Bros was considered contingent upon the receipt of all documents and final required paperwork necessary prior to payment as suggested by Jon Pauna the project engineer. Motion to approve by Bruce Purrington second by Mike Trygg, roll call vote unanimous.

NCW school building status. NCW did not accept the motion to purchase provided as result of the council Special Meeting October 26, 2020. Closed Session of the council was suggested to provide confidential details to the council and discuss ongoing negotiation strategy. No agreement reached; no further action taken.

Blighted properties update discussion was had. Photos were developed and delivered to the City Attorney for attention and formal letters would be sent to offenders to begin legal processes toward resolving the issues. Tax Forfeiture (Bergee) property in the city was discussed. The \$500 offer to Norman Co. was sent to the County Board but their decision for a minimum bid was \$4000.

CARES funding status for grants administered through the EDA was provided. All \$43,773 were to be exhausted once EDA grants were administered, and the city paid for additional equipment and updated services purchased due to COVID-19.

Election results information was not yet provided by County Auditor's Office, but preliminary results were on MN S.O.S. website. Certification and abstracts were to be sent after November 10th.

Bruce Purrington inquired about Hendrum snow removal retainer discussed at last meeting. Clerk to check on it.

Mayor Lori DeLong asked for motion to adjourn. Darin Johnson moved and Bruce Purrington seconded. Unanimous vote, meeting adjourned at 6:22 pm. The next Regular meeting of the City Council will be on Monday December 7, 2020 at 5:15 pm.