



405 2<sup>nd</sup> Avenue West  
Halstad, MN 56548

**Halstad Municipal Utilities Commission met 6/17/20 at 10:00 AM at the Utilities Office.**

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg  
Staff- Lucas Spaeth- Superintendent, Allison Tice- Office Coordinator

Additions to agenda – NA

Approval of agenda – Motion Gotteberg, Second Johnson, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Johnson, Second Gotteberg, to approve expenditures. M/C

Financials Reviewed Profit & Loss Statement and Balance Sheet- Reviewed.

Generator governor actuator update from Spaeth said the part should've been shipped and we expect it in the coming days. Interstate Power will install and also do some maintenance on both units.

DeLongs 3phase power downgrade was discussed. We can set a new single-phase transformer next to the building. Shut off the three phase when they and we will work with their electrician for metering the new service. We will need the meter on the outside of the building free of obstruction for access. We do supply new meter, single phase meter disconnect socket, and wiring up to 75 feet. New electric certification will need to be applied for by owners

Kevin Erickson Electric Heating Infrastructure Loan application for \$10,000 Loan life 5 years. Motion Maroney to approve; Second Gotteberg. M/C

Spaeth talked about the street lights in town and the age of some steel and wood poles that will need to be replaced. Staff will look at replacement bases and also some solar options for some areas.

COVID 19 outbreak. HMU staff will develop a plan to safely open to customer interaction in the next month.

Vibrant Salon accident with payloader hitting building in May. Owners will assess with contractor and we will let insurance know we had an accident.

Superintendent report Spaeth- Reported on work for the City streets. Miscellaneous work for HMU including policy changes and request for easement from Dakota Gas crossing near Neilsville. Tice has been working some clerk duties for the city and will be tracking time spent data for city.

Next Regular Meeting Date – July 22 10:00 AM

Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 11:30 AM

Secretary

Lucas Spaeth