

**September 14, 2020  
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held electronically in said City on September 14, 2020 at 5:15 p.m.

Mayor Lori DeLong called the regular meeting to order at 5:20 p.m.

The following council members were present: Lori DeLong, Darin Johnson, Mike Trygg, Brandon Mickelson, and Bruce Purrington. The following council members were absent: None

Others in attendance: Alli Tice- HMU Office Coordinator, Lucas Spaeth- Municipal Superintendent, Jason Murray-David Drowns Associates

Approval / Additions to Agenda- Lori DeLong moved to add item to New Business regarding a Covid19 Preparedness Plan, second by Darin Johnson. Roll call vote unanimous, motion carried, items added.

Approval of August 10, 2020 Regular Meeting Minutes. Motion by Mike Trygg, Second by Brandon Mickelson, roll call vote unanimous, motion carried.

Public Forum, Citizen Randall Steen notified the city of his concern regarding mail balloting and there not being a physical voting precinct in Halstad any longer. Mayor DeLong said she would speak to Mr. Steen if he had further concerns. Darin Johnson pointed out anyone could take their mailed ballot to a drop box in Ada or vote in the Auditor's Office.

Motion by Bruce Purrington, second by Mike Trygg to approve the consent agenda as presented. Roll call vote was unanimous. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for July 2020
- b. General checking bank reconciliation for July 2020
- c. Temporary Liquor License for Halstad Fireman's Association November 20, 2020

Department Reports were provided by Lucas Spaeth.

Sunrise Apartments-boiler update, electrical repairs due to previous repairs for water line break repair, and concrete contractor to be hired for job and other concrete works at Utility Office and near LRC.

Wimmer Homes work is ongoing for two remodels and repairs, #15 nearing completion, #12 shortly thereafter.

Utilities report was given. Dike Certification is coming in few weeks. Road raise on 1 St E will be next year. Water tower cleaning and inspection to be done by KLM, full report to follow. During heavy precipitation events excessive runoff at water treatment plant, possibly by sump pump discharging indoors. Identifying and possibly billing users of the sanitary sewer for sumps may be necessary to aid compliance of restrictions.

Due to undetermined delay for first New Business item, council moved to consider Heritage Publication item out of order. A Grand Opening Edition for Valley General Store is forthcoming and publisher was soliciting advertising in support. Motion by Darin Johnson, second by Bruce Purrington to purchase 1/8 page each for city and utility. Roll call vote unanimous. Mayor DeLong agreed to contact the Promoter to confirm the arrangements.

Next discussed was Furuseth land rental / windbreak. Mayor DeLong addressed the council providing some insights about the preference of the land owners to rent additional land along 1 St E south of the windbreak considered too small for large agricultural equipment and 100' of field land north of the windbreak. Total acreage unknown. The land in question was not offered for sale but Mayor DeLong would discuss that option with them. No other action.

Valley General Store TIF information, development agreement contract, necessary resolutions presented by Jason Murray. Resolution 2020-09-14A regarding contract with developer presented. Motion by Lori DeLong second by Darin Johnson to adopt, roll call vote unanimous. Discussion regarding Rural Water loan for TIF and loan agreement with Bank of Zumbrota. Resolution 2020-09-14B regarding loan agreement presented. Motion by Brandon Mickelson second by Mike Trygg to adopt, roll call vote unanimous. Discussion of administrative amendment to approve modification of original TIF 2-3 Plan from beginning 2021 to 2022 due to construction delay setbacks. Resolution 2020-09-14C regarding TIF modification presented. Motion by Darin Johnson second by Bruce Purrington to adopt, roll call vote unanimous.

Property Tax Levy / Budget 2021 was discussed. 5 percent increase planned. Certification needed by the end of the month. Any reductions can be addressed prior to Truth-in-Taxation and final certification in December. Motion by Mike Trygg to certify Preliminary Budget second by Darin Johnson, roll call vote unanimous.

Covid 19 Preparedness Plan. Mayor DeLong felt modifications needed. Discussion was had. Motion by Darin Johnson and second by Bruce Purrington to open city facilities for rental / uses that comply with all restrictions and provide endorsed documentation of any event planned during the duration of the facilities availability.

SRTS invoice for partial payment to Sellin Bros was considered. Motion to approve by Brandon Mickelson second by Mike Trygg, roll call vote unanimous. Invoice for Zavoral Construction final payment of road overlay project from last year was discussed. Council decided not to approve payment until Jon Pauna from Moore Engineering could be contacted by Superintendent.

NCW School update. Task force met. Information provided and city wide survey distributed regarding Comprehensive Plan to include questions about the school and property. Results expected in next couple weeks.

Blighted properties discussion. Letters sent to those considered to be worst offenders by council consensus. No responses by property owners. One property has gone into tax forfeiture and is available for purchase by city if desired with notification in 60 days. Clerk will contact city attorney about next steps for offending properties.

Coronavirus Relief / CARES Funding was received. EDA is moving ahead with plans for notifications, processing of applications and distribution of funds. Options for applicants to provide reporting as required were being considered. Possible solution was loans that could be forgiven upon production of the necessary documentation to meet the criteria.

Fall Clean-up is scheduled for September 29. TV's, hazardous materials not collected but no remedy readily known. Norman Co landfill would be designated collection point for residents of the county or inquiries could be referred to Garry Johanson, Environmental Service Coordinator of Norman County. "Did You Know" topic for future dissemination.

Mayor Lori DeLong asked for motion to adjourn. Bruce Purrington moved and Darin Johnson seconded. Unanimous vote, meeting adjourned at 8:04 pm. The next Regular meeting of the City Council will be on Monday September 14, 2020 at 5:15 pm.

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Mike Trygg / City Clerk