

**June 8, 2020
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held electronically in said City on June 8, 2020 at 5:15 p.m.

Mayor Lori DeLong called the regular meeting to order at 5:25 p.m.

The following council members were present: Lori DeLong, Darin Johnson, Mike Trygg, Brandon Mickelson, and Bruce Purrington. The following council members were absent: None

Others in attendance: Alli Tice- HMU Office Coordinator, John Hinkley, Veronica Dye, James DeLong

Approval / Additions to Agenda- Mike Trygg motioned seconded by Bruce Purrington to approve and addition of an observed Moment of Silence in honor of Police Officer Cody Holte #639 of Grand Forks N.D. who lost his life 27 May 2020 killed in the line of duty.

Lori DeLong added additional Zoning Permit issues to discuss further under new business.

Approval of May 11 Regular Meeting Minutes. Motion by Darin Johnson Second by Brandon Mickelson roll call vote unanimous, motion carried.

Public Forum; John Hinkley of Valley Hardware spoke about his project for new grocery-hardware-liquor store. His paperwork was filed for the off-sale portion and construction to be completed in July. Application to be considered after Public Hearing and Special Meeting.

Motion by Brandon Mickelson and second by Bruce Purrington to approve the consent agenda as presented. Roll call vote was unanimous. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for May 2020
- b. General checking bank reconciliation for May 2020

Resolution 2020-06-08 was created, naming Brandon Mickelson as the point-of-contact for City of Halstad coordinating Telecommuting Opportunities in the community and working towards state certification. Motion by Darin Johnson Second by Mike Trygg roll call vote unanimous, motion carried.

RFP's from WSN and ICS concerning assessments on the NCW School Building prior to council action toward moving for the property and facilities. The ICS proposal arrived late prevented council action. Item pushed forward to a Special Meeting.

Blighted properties not addressed. Additional lists for properties to be collected. No action.

Zoning permits: Wayne Tenneson Garage outbuilding updated permit- Bruce Purrington Motioned to approve second by Darin Johnson, unanimous permit approved. Bruce Purrington fence permit and variance- Motion by Darin Johnson second by Mike Trygg unanimous permit approved. Lynda Rindahl deck permit- Motion by Bruce Purrington second by Mike Trygg unanimous permit approved. Veronica Dye outbuilding permit- Motion by Darin Johnson second by Bruce Purrington unanimous permit approved. James DeLong fence permit not approved, update pending.

Zoning permit ordinance violations. Several violations about demolition, construction and relocation of propane tank on James DeLong property discussed. Lori DeLong felt Zoning permit restrictions too strict or outdated, possibly need updates. No action.

City Administration / Plan Structure. Currently Standard City, process to adopt Optional Plan A discussed. Council appoints Clerk/Treasurer vs elected for qualified candidates w/o residency requirement. Clerk to confirm timelines for notification deadlines and posing the question to citizens on General Election ballot. Item to be addressed at Special Meeting.

The Sunrise Apartments, Wimmer Homes, and Utilities status reports and information were provided. Discussion about questions regarding SRTS project and different sizes / locations of new sidewalks. Elevator requesting survey behind Wimmer Homes / Agronomy for fence and inquiring about cost sharing. Special assessments for city owned lots north of post office questioned. Interested parties wanting costs for purchase. Mowing letters sent out informing owners of 8" limitations and city assessments on property mowed by city.

Informational topics discussed: Local Public Service campaign; construction of garages for Sunrise Apartments.

Bruce Purrington described "Did You Know?" for TV, website, newsletter and Social Media. A tool to inform the public about topics of interest like City Ordinances or other issues and current events. Alli Tice and Jessica Spaeth were mentioned as possible creators / editors along with city input.

Bruce Purrington and Mike Trygg outlined possible locations West and East of Sunrise Apts for potential garages and/or rental storage. Parking spaces limited as building capacity fills. Cost estimates for project construction needed.

Motion by Bruce Purrington second by Darin Johnson to adjourn at 8:49 p.m. Roll call unanimous motion carried. The next regular meeting of the City Council will be Monday, July 13, 2020 at 5:15 p.m.