

**May 11, 2020
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held electronically in said City on May 11, 2020 at 5:15 p.m.

Mayor Lori DeLong called the regular meeting to order at 5:15 p.m.

The following council members were present: Darin Johnson, Mike Trygg, Brandon Mickelson, and Bruce Purrington. The following council members were absent: None

Others in attendance: Lucas Spaeth- HMU Superintendant, Alli Tice- HMU Office Coordinator, Dr. James Hess.

Change to Agenda- added "Item G" to unfinished business for consideration of equipment purchase by HMU.

Motion by Bruce Purrington and second by Darin Johnson to approve the agenda. Roll call vote was unanimous. Motion carried.

No public forum items.

Motion by Brandon Mickelson and second by Bruce Purrington to approve the consent agenda as presented. Roll call vote was unanimous. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for March 2020
- b. General checking bank reconciliation for March 2020

2019 Final Audit Report. Motion by Mike Trygg second by Brandon Mickelson to approve. Roll call vote was unanimous. Motion carried.

WRWD Levee Project Resolution 2020-05-11 for land transfer presented. Explanation by Lucas Spaeth. Motion by Darin Johnson second by Mike Trygg to adopt resolution. Roll call vote was unanimous. Motion Carried.

There were no updates regarding the Highway 75 road reconstruction project. No action

Tree and Shrub Ordinance 94 to achieve Tree City USA certification with \$2 per capita expenditure placed into city budget for implementation. Motion by Bruce Purrington second by Darin Johnson. Roll call vote was unanimous. Ordinance 94 was adopted. Clerk will publish new ordinance as required.

Information about processes for equitable action plan addressing blighted properties. COVID has closed courts for processing currently, likely to have backlogs once resumed. Lists for properties to be collected next meeting.

Discussion about vacant NCW school building and status among council members. Dr. Hess spoke about property and answered questions by council. Clerk to gather estimates for engineering study for council approval at special meeting if possible.

Equipment purchase for HMU. Motion by Bruce Purrington second by Darin Johnson to purchase a new tractor as presented by Lucas Spaeth. Roll call vote unanimous, motion carried.

Zoning permits were presented/approved. Gary Simpson garage addition motion by Bruce Purrington second by Mike Trygg roll call vote unanimous; Sharon Fealy Sunroom addition motion by Brandon Mickelson second by Bruce Purrington roll call vote unanimous; Thomas Stene residential storage building motion by Mike Trygg second by Darin Johnson roll call vote unanimous; Wayne Tenneson Garage outbuilding permit not approved. No action, pending more information.

Zoning permit violations? Several properties discussed. Clerk to contact parcel owners about issues.

Pet Clinic 2020 cancelled for COVID restrictions. Licenses can be obtained from City with proper documentation.

Pet waste disposal alternatives to animal ordinance violations discussed. Clerk to obtain pricing.

The Sunrise Apartments, Wimmer Homes, and Utilities status reports and information were provided.

Mail Balloting notices were mailed.

Parking problems. Any concerned citizen may call Sheriff's Office to investigate/enforce ordinances.

Telecommuter Forward certification for Halstad. Brandon Mickelson nominated as POC. Motion by Darin Johnson second by Bruce Purrington to move toward certification. Resolution to be drafted, process ongoing.

City Administration / Plan Structure. Currently Standard City, process to adopt Optional Plan A discussed. Council appoints Clerk/Treasurer vs elected for qualified candidates w/o residency requirement. No action.

Motion by Brandon Mickelson and second by Darin Johnson to approve minutes from the regular meeting held on April 13, 2020. Roll call vote was unanimous. Motion carried.

Motion by Lori DeLong second by Mike Trygg to adjourn at 9:05 p.m. with second by Darin Johnson. Motion carried. The next regular meeting of the City Council will be Monday, June 9, 2020 at 5:15 p.m.