



405 2nd Avenue West
Halstad, MN 56548

Halstad Municipal Utilities Commission met 7/26/19 at 9:30 AM at the Utilities Office.

Commissioners President Tom Maroney, Darin Johnson, Kristi Melting, Jeremy Melting, Alli Tice, and Lucas Spaeth- Superintendent,

Additions to agenda – NA

Approval of agenda – Motion Maroney, Second Johnson, M/C

Approval of minutes – Motion Maroney, Second Johnson, M/C

Check and credit card approval – Motion Johnson, Second Maroney, to approve expenditures. M/C

Reviewed Profit & Loss Statement and Balance Sheet- Reviewed

Budget vs Actual- Reviewed discussed less sales for electric revenues and water and sewer expenses on budget but rates are too low.

Spaeth presented Highway 200 has a sewer service that was inspected and business service line was discovered to be collapsed in the center of the highway. The Utilities Commission approved to move the line to the west lot owned by the City at HMU expense. Spaeth was directed to work with business owner and a contractor to fix the problem.

Highway 75 utility project- update from Spaeth on progress. HMU staff removing street lights and locating 3 phase lines crossing the highway.

Wellhead protection plan step 2 was presented and Utilities Commissioners and Superintendent will be participating in the scoping meeting August 28th at 10:30 am. Minnesota Department of Health will be reviewing the plan.

Spaeth updated on the 3rd Street East sewer main replacement. Vissers are hired to complete the replacement. Vissers are 4 weeks away from completing.

Northwest Minnesota Foundation through Communities Thrive. HMU staff has completed the grant and presented to Commission for approval to submit. Motion by Maroney to approve the grant submission seconded by Johnson. M/C

Land survey estimates reviewed- Proposal by Spaeth to have the legal description met to close on the sale. We will continue to look into surveying when utility project and trail design are agreed upon in the future.

Superintendent Report- Included upcoming meetings with Minnkota, NMPA, and hosting MRWA regional training August 28th.

Other business: Maroney commented HMU look to help develop RV camp in Halstad.

Next Regular Meeting Date – July

Meeting Adjourned 10:50 AM

Secretary

Lucas Spaeth