



405 2<sup>nd</sup> Avenue West  
Halstad, MN 56548

## **Halstad Municipal Utilities Commission met 4/19/19 at 3:00 PM at the Utilities Office.**

Commissioners Darin Johnson, Tom Maroney, Ron Gotteberg and Lucas Spaeth- Superintendent,

Additions to agenda – Add item E. Sewer Maintenance contract with Johnson Jetline

Approval of agenda – Motion Gotteberg, Second Johnson, M/C

Approval of minutes – Motion Johnson, Second Maroney, M/C

Check and credit card approval – Motion Gotteberg, Second Johnson, to approve expenditures. M/C

Reviewed Profit & Loss Statement and Balance Sheet- Reviewed

Generation- Reviewed Eaton installing new PLC and programming the controls to work with Basler 2020 controls. Motion by Gotteberg to approve the PLC replacement Second by Maroney.

Discussed insurance on the generators from storm damages dating back to 2017. LMCIT is looking at the work we have completed in that time period for validity.

Highway 75 utility project- Spaeth reported plans to move one three phase line across 5<sup>th</sup> St and 75. Work will be ongoing with the other crossings.

Well Head Protection Plan- Spaeth will meet for Step 2 with MDH and MRWA when agencies can schedule for May.

Office Temporary Employee- Discussed advertising for a temp employee for the month of August. Office will need help when Office Coordinator is out for leave. Spaeth will advertise and accept resumes to review in the coming months.

DER Interconnection Policy- First read and review of a new Minnesota- Municipal Implementation Process (M-MIP.) June 17<sup>th</sup> will go in effect which we will fall under State plan until we adopt our M-MIP. Spaeth attended MMUA training March 27<sup>th</sup> to gather support and materials. Star Energy Services offer help if Utility needs assistance. Spaeth recommends we look at using Star for the first Distributed Generation that applies. Utilities Commission will review and act at an upcoming meeting.

Grocery/ Hardware store utilities- Design and bids are back if the store is built on old railroad property. Electric bid 3 phase power installed \$8000- Water and Sewer Vissers install \$7767.50.

Waterline gate valves- some risers on gate valves are broken, Maroney suggested to have contractor fix when they are fixing the streets. Spaeth will discuss with contractor at initial road preconference.

Sewer Maintenance contract- Johnson Jetline proposed maintaining the main sewer lines. Spaeth commented that we would have them start on 3<sup>rd</sup> St E as soon as next week to decide what is needed to fix line by Monks.

Superintendent Report- Reported flooding is still a concern for the city and National Guard is on its way. Electric upgrades with the highway 75 project will need to be completed by June 10<sup>th</sup>. NMPA will be hosting Annual meeting in Thief River Falls May 15<sup>th</sup> at 10 AM.

Other business:

Next Regular Meeting Date – May

Other-  
Meeting Adjourned 3:55 PM  
Secretary  
Lucas Spaeth