



405 2<sup>nd</sup> Avenue West  
Halstad, MN 56548

## **Halstad Municipal Utilities Commission met 2/12/20 at 9:30 AM at the Utilities Office.**

Commissioners President Tom Maroney, Darin Johnson, Ron Gotteberg  
Staff- Lucas Spaeth- Superintendent, Allison Tice Office Coordinator, Tony Wolff, Isaac Spaeth, Red River Valley  
Coops Paul Karsnia

Additions to agenda – NA

Approval of agenda – Motion Gotteberg, Second Johnson, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Gotteberg, Second Johnson, to approve expenditures. M/C

Financials Reviewed Profit & Loss Statement and Balance Sheet- Reviewed

Off -peak ripple system update given by staff and Karsnia. Some problems discovered have been equipment malfunction, mis wired, installations of non-heat, backup heat failures. HMU plan to continue to test ripples and inspect OP services. Required memorandum signed by every customer.

Spaeth updated Commission about settlement talks with Insurance agents on lighting damage suffered on generators and equipment at the Halstad generators site.

Commissioners were updated by Spaeth and Tice on the retail rate designs adopted for 2020. Discussion on allocated costs and revenue per customer class. Motion by Gotteberg to set

Off-peak rate at 0.082 for winter months October 1- April 30 Summer months will not have the Off-peak rate.

Remove demand charge for winter months on Halstad Telephone Company generator load.

Second by Johnson M/C

Review Wholesale Power Rate- discussed

Proposal for meter installation for generators from Minnkota. Motion Gotteberg to approve the installation, Second by Johnson M/C

Superintendent report Spaeth- Other outside activities discussed. Training and meetings with APPA, MRWA, MMUA, Minnkota and NMPA. Computer technologies currently used and future needs for reading meters, billing, mapping, and operate business discussed with Commission. Reviewed duties contracted with City for city business offered in absence of City Clerk/ Treasurer as possible long-term solution. Audit being completed by Brady Martz. Other business:

Next Regular Meeting Date – March 9<sup>th</sup> 9:30 AM

Motion was made to adjourn meeting by Johnson, second Gotteberg. M/C

Meeting Adjourned 11:59 AM

Secretary

Lucas Spaeth